

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Board of Education Office – Large Conference Room
1014 Route 601
Skillman, New Jersey 08558

BUSINESS MEETING MINUTES
Tuesday, March 24, 2020

Call to Order – By Board President Tonkin at 5:30 p.m.

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 8, 2020 and March 19, 2020. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL-Via Teleconference

Phyllis Bursh – Present
Christina Harris - Present
Amy Miller - Present
Michael Morack, Jr.- Present
Jinesh Patel - Present

Ranjana Rao - Present (arrived @ 6:30 p.m.)
Dr. Biren Saraiya - Present
Shreesh Tiwari - Present
Joanne Tonkin - Present

Also Present: Mary McLoughlin, Acting Superintendent of Schools
Damian Pappa, Acting Assistant Superintendent of Schools
Kelly Mattis, Assistant Superintendent for Human Resources
Thomas M. Venanzi, Interim School Business Administrator/Interim Board Secretary
David Palumbo, Associate School Business Administrator/Assistant Board Secretary

EXECUTIVE SESSION

The Board convened in Executive Session at 5:30 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, and 8.

Action may take place on these items.

The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

RECONVENE IN OPEN SESSION – The Board returned from Executive session at 6:00 p.m.

SALUTE THE FLAG

SUPERINTENDENT'S REPORT/PRESENTATIONS

- Student Safety Data System (SSDS) Report, 2019-2020: Period 1 – Ms. McLoughlin provided the statistics for the number of incidents at each school for the first half of the 2019-2020 school year. Ms. Bursh inquired if the training programs were completed. Ms. McLoughlin stated they were completed by both students and staff.
- Harassment, Intimidation and Bullying (HIB) – Investigations, Trainings and Programs: 2019-2020, Period 1 – Ms. Kristen Taylor, Director of Special Services, gave a presentation on the district's HIB cases and programs for the period of September 1, 2019 through December 31, 2019. The Board didn't have any questions.

NEW BUSINESS FROM BOARD/PUBLIC

- Ms. Tonkin noted that there is a link on the district's website that allows the community to send questions. There were no comments or questions from the public.
- There was a discussion amongst the Board regarding about the student Italy trip refund and what can be done in the future to protect the community. The Board agreed to address the policy relating to trips in the future.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report - None
- MTEA Report – None

Ms. Rao arrived at 6:30 p.m.

- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)
 - Mr. Patel reported that the PTSA had nothing to report and that all meetings were cancelled.
 - Ms. Tonkin reported that the Municipal Alliance met on March 9th and discussed plans and programs that the schools and community can utilize to prevent substance abuse.
 - Ms. Tonkin reported that the Educational Service Commission is emphasizing providing learning opportunities remotely for students.
 - Ms. Bursh reported that the Legislative Committee met on March 7th. The main focus was on the 180-day school requirement for students and the new health benefits bill that was agreed upon by Senator Stephen Sweeney and the New Jersey Education Association.

Board Committee Reports – Ms. Tonkin noted that future committee meetings have been cancelled for the time being to allow administrators to co-facilitate distance learning.

- **Assessment, Curriculum and Instruction Committee (ACI)** – Ms. Miller reported that the meeting was cancelled.
- **Operations, Facilities and Finance Committee (OFF)** – Mr. Tiwari reported that the committee met on March 13th with the main topics being the review of the 2020/2021 budget, Chartwells' contract renewal and bond refunding agreements.
- **Policy and Communications Committee (PCC)** – Ms. Bursh reported that there are five policies on the agenda for a first reading.
- **Human Resource Committee (HRC)** – Mr. Patel reported that the committee met on March 10th. The Association of Principals and Supervisors of Montgomery Township was present and thanked the committee for allowing them to be involved in the superintendent search and transportation supervisor interviews. The committee also discussed personnel agenda items 4.1 and 4.2.
- **President's Report** – Ms. Tonkin reported that these are challenging times but commended our school community and stated that everyone needs to adhere to health and safety guidelines.

APPROVAL OF MINUTES – Mr. Morack Jr. motioned that the Board of Education approve the minutes of the following meetings seconded by Ms. Rao. Upon call of the question, the motion carried with seven members voting in favor and Ms. Harris and Dr. Saraiya abstaining.

- | | |
|---------------------|------------------------------|
| 1. February 4, 2020 | Executive Session I Meeting |
| 2. February 4, 2020 | Executive Session II Meeting |
| 3. February 4, 2020 | Special Meeting |

APPROVAL OF MINUTES – Mr. Patel motioned that the Board of Education approve the minutes of the following meeting seconded by Ms. Miller. Upon call of the question, the motion carried with six members voting in favor and Ms. Harris, Mr. Morack, Jr. and Dr. Saraiya abstaining.

February 10, 2020	Executive Session Meeting
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APPROVAL OF MINUTES – Mr. Morack Jr. motioned that the Board of Education approve the minutes of the following meeting seconded by Ms. Miller. Upon call of the question, the motion carried with seven members voting in favor and Ms. Harris and Dr. Saraiya abstaining.

February 11, 2020	Executive Session Meeting
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APPROVAL OF MINUTES – Mr. Morack Jr. motioned that the Board of Education approve the minutes of the following meeting seconded by Ms. Miller. Upon call of the question, the motion carried with seven members voting in favor and Ms. Harris and Dr. Saraiya abstaining.

February 12, 2020	Executive Session Meeting
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APPROVAL OF MINUTES – Mr. Morack Jr. motioned that the Board of Education approve the minutes of the following meeting seconded by Ms. Miller. Upon call of the question, the motion carried with seven members voting in favor and Ms. Harris and Dr. Saraiya abstaining.

February 18, 2020	Executive Session Meeting
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APPROVAL OF MINUTES – Ms. Rao motioned that the Board of Education approve the minutes of the following meeting seconded by Ms. Miller. Upon call of the question, the motion carried with eight members voting in favor and Mr. Tiwari abstaining.

February 19, 2020	Executive Session Meeting
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APPROVAL OF MINUTES – Mr. Morack Jr. motioned that the Board of Education approve the minutes of the following meetings seconded by Ms. Miller and approved by a unanimous vote.

February 25, 2020	Executive Session Meeting
February 25, 2020	Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 3/2/20 from P. Johnson regarding superintendent search
2. Email dated 3/10/20 from C. Callan regarding MHS parking fee
3. Email dated 3/11/20 from J. Garhart regarding hourly employee wages
4. Email dated 3/12/20 from G. Liu regarding school closing
5. Email dated 3/12/20 from J. James regarding UMS musical
6. Email dated 3/12/20 from A. Das regarding UMS musical
7. Email dated 3/12/20 from J. Leonard regarding assisting with networking needs
8. Email dated 3/17/20 from J. Romano regarding Thank You

PUBLIC COMMENTS

None

ACTION AGENDA

Mr. Morack, Jr. motioned items 1.1 through 4.2 seconded by Mr. Patel and approved by a unanimous roll call vote.

1.0 ADMINISTRATIVE**1.1 Routine Monthly Reports** – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Harassment, Intimidation and Bullying (HIB) Report
- d. Student Safety Data System (SSDS) Report, 2019-2020 School Year: Period 1

1.2 Policy First Reading - Accept the following policies and regulations as a first reading:

- | | |
|-------|---|
| 3370 | Teaching Staff Member Tenure |
| 4219 | Commercial Driver Controlled Substances and Alcohol Use Testing |
| 7440 | School District Security |
| 7440R | School District Security |
| 8670 | Transportation of Students with Special Needs |

1.3 Authorization under Board Policy 8467 Weapons – approve the following resolution to authorize the School District Director of Safety and Security to carry a firearm on school property:

WHEREAS, Board Policy 8467 Weapons states that the Board of Education prohibits the possession, use, or exchange of any weapon in any school building, on ground grounds, at any school sponsored event, and on school sanctioned transportation except as the possession and use of a weapon is authorized by law and required in the performance of the possessor's duty; and

WHEREAS, the Board of Education approved the job description on October 15, 2019 for the Director of Safety and Security; and

WHEREAS, one of the qualifications required for this position is for the employee to have a current permit to carry a gun; and

WHEREAS, it is in the school district's best interest for safety and security that the employee be authorized by the Board of Education to carry a gun while on school property in order to be able to perform the duties outlined in the job description.

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorize Thomas Wain, Director of Safety and Security to carry a gun on school property in accordance with Board Policy 8467 Weapons and the job description for the Director of Safety and Security effective immediately.

2.0 CURRICULUM & INSTRUCTION

2.1 Donation – Accept the donation of four upgraded drinking fountains with bottle fillers and necessary plumbing parts from the Orchard Hill Elementary School/Village Elementary School PTA. Two fountains will be utilized at Orchard Hill Elementary School and two fountains will be utilized at Village Elementary School.

2.2 Out-of-District Tuition Student – Accept the following student for the grade indicated at the Board-approved tuition rate for the 2020-2021 school year: R.P. – Kindergarten.

2.3 Out-of-District Placements: 2019-2020

Approve the following Out-of-District placements for the 2019-2020 School Year:

Pupil ID	School	TUITION			
		Dates	ESY	RSY	Total for Year
107036	Honor Ridge Academy	3/2/20-6/19/20		\$28,840.00	\$28,840.00
102962	Bridge Academy	3/9/20-6/16/20		\$15,817.75	\$15,817.75

2.4 Consultant Approvals 2019-2020 - Approve the following consultants for the 2019-2020 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Children's Hospital of Philadelphia	Medical Bedside Instruction	\$57.99/hour
Behavior Therapy Associates	Behavioral Consultations/Functional Behavioral Assessments Katherine DeCotiis Wiedemann	\$200.00/hour
ReThink Theatrical	Provide on-site professional development for high school science teachers to integrate theatre arts, literature, and environmental science.	\$1,500.00 To be funded by Title II
Dr. Melissa Sadin	Provide three (3) days of on-site professional development to staff on Trauma Informed Schools.	\$10,500.00 To be funded by Title II

Fireplace, Inc.	Annual software subscription to SMORE	\$999.00 To be funded by Title II
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3.0 **OPERATIONS, FACILITIES AND FINANCE**

3.1 **Acceptance of the Financial Reports**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending February 29, 2020 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending February 29, 2020; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 **Approval of Transfers**

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through February 29, 2020 within the 2019-2020 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill Lists

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated March 25, 2020 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$10,410,165.57 and

General Account	\$10,237,971.32
Food Service Account	\$172,194.25
TOTAL	\$10,410,165.57

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement –2019/2020 – approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 3/24/20 (see Page 17).

3.5 Approve the Following Resolution Authorizing Agreement for Certain Legal Services – approve the following resolution:

WHEREAS, there exists a need for specialized legal services in connection with the capital program and the authorization and the issuance of obligations of the Board of Education of the Township of Montgomery in the County of Somerset (the “Board”), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the law firm of McManimon, Scotland & Baumann, LLC., Roseland, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET AS FOLLOWS:

1. The law firm of McManimon, Scotland & Baumann, LLC., Roseland, New Jersey is hereby retained to provide specialized legal services necessary in connection with the capital program and the authorization and the issuance of obligations of the Board in accordance with an Agreement dated as of March 24, 2020 and submitted to the Board (the "Contract").
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.
4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in the Courier News.

3.6 Approve the Following Resolution Authorizing Agreement for Certain Financial Advisory Services – approve the following resolution:

WHEREAS, there exists a need for specialized financial advisory services in connection with the financing of not-to-exceed \$11,000,000 Refunding School Bonds ("Bonds") by The Board of Education of the Township of Montgomery in the County of Somerset, New Jersey (the "Board"), a body corporate of the State of New Jersey, including the review and compilation of financial and demographic information of the School District; obtaining the appropriate credit enhancements; structuring the various terms and conditions associated with the financing in order to maximize the interest savings; and general advice to the Board about the various financial aspects of the financing; and

WHEREAS, such financial advisory services can be provided only by a recognized firm specializing in public finance, and the firm of Phoenix Advisors, LLC, Bordentown, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, NEW JERSEY AS FOLLOWS:

1. The firm of Phoenix Advisors, LLC, Bordentown, New Jersey is hereby retained to provide specialized financial advisory services necessary in connection with the Bonds by the Board in accordance with a Proposal submitted to the Board (the "Proposal").

2. The Proposal is awarded without competitive bidding in accordance with N.J.S.A. 18A:18-5(a)(2) because such services are considered extraordinary and unspecifiable in their nature.
3. A copy of this resolution as well as the Proposal shall be placed on file with the Secretary of the Board.

- 3.7 Renewal of Contract/Building Use at the Montgomery Township School District (B18-04) – renew for the 2020-2021 school year the following bid; B18-04 of 2017-2018, awarded on May 23, 2017 for \$142,000.00, renewed on April 24, 2018 for \$144,144.20 and renewed on May 21, 2019 for \$147,027.09 in accordance with N.J.S.A. 18A:18A-42.

Vendor

Princeton Family YMCA
Princeton, NJ

\$149,967.63

The increase is based on the Current Index Rate of 2% effective January 30, 2020.

- 3.8 Receipt/Award of Bid – Student Transportation Services – School Related Activity (Rebid B20-07) – Bids were received on March 12, 2020 for student transportation services–school related activity as follows:

No bids were received on Thursday, March 12, 2020 for the rebid of B20-07, Student Transportation Services – School Related Activity.

Request permission from the Board to negotiate this transportation service contract.

- 3.9 Renewal of Bus Routes - approve the renewal of Bid B19-07, multi-contract RTT19 to Montgomery HS, Montgomery Upper MS, Montgomery Lower MS, Village Elementary and Orchard Hill Elementary School for the 2020-2021 school year to Krapf School Bus NJN Inc., Flemington as follows contingent upon the contractor agreeing to a reduction in payments as outlined in the addendum to the 2019-20 transportation contracts:

Triple	Route#	2019-20 Cost	Increase	2020-21 Cost	Mileage +/-
TT7	11H	22,826.25	388.04	23,214.29	1.95
	17LM	22,826.25	388.04	23,214.29	1.95
	3R	22,826.25	388.04	23,214.29	1.95
TT8	14H	22,826.25	388.04	23,214.29	1.95
	13LM	22,826.25	388.04	23,214.29	1.95
	8R	22,826.25	388.04	23,214.29	1.95
TT9	15H	22,826.25	388.04	23,214.29	1.95
	7LM	22,826.25	388.04	23,214.29	1.95
	7R	22,826.25	388.04	23,214.29	1.95
TT21	18H	22,826.25	388.04	23,214.29	1.95
	7UM	22,826.25	388.04	23,214.29	1.95
	10V	22,826.25	388.04	23,214.29	1.95

TT12	26H	22,826.25	388.04	23,214.29	1.95
	5LM	22,826.25	388.04	23,214.29	1.95
	12R	22,826.25	388.04	23,214.29	1.95
Total		\$342,393.75	\$5,820.60	\$348,214.35	

- 3.10 Renewal of Bus Routes - approve the renewal of Bid B19-02, multi-contract MTT19 to Montgomery HS, Montgomery Upper MS, Montgomery Lower MS, Village Elementary and Orchard Hill Elementary School for the 2020-2021 school year to May Transportation, Dayton as follows:

Triple	Route#	2019-20 Cost	Increase	2020-21 Cost	Mileage +/-
TT11	25H	23,008.86	0.00	23,008.86	1.65
	4LM	23,008.86	0.00	23,008.86	1.65
	9R	23,008.86	0.00	23,008.86	1.65
TT24	23H	23,008.86	0.00	23,008.86	1.65
	9UM	23,008.86	0.00	23,008.86	1.65
	10R	23,008.86	0.00	23,008.86	1.65
Total		\$138,053.16	\$0.00	\$138,053.16	

- 3.11 Renewal of Bus Routes - approve the renewal of Bid B19-02, multi-contract FSTT19 to Montgomery HS, Montgomery Upper MS, Montgomery Lower MS, Village Elementary and Orchard Hill Elementary School for the 2020-2021 school year to First Student, Hillsborough as follows contingent upon the contractor agreeing to a reduction in payments as outlined in the addendum to the 2019-20 transportation contracts:

Triple	Route#	2019-20 Cost	Increase	2020-21 Cost	Mileage +/-
TT1	2H	22,809.20	387.75	23,196.95	1.00
	15LM	22,809.20	387.75	23,196.95	1.00
	16R	22,809.20	387.75	23,196.95	1.00
TT10	22H	22,907.20	389.42	23,296.62	1.00
	21UM	22,907.20	389.42	23,296.62	1.00
	17V	22,907.20	389.42	23,296.62	1.00
Total		\$137,149.20	\$2,331.51	\$139,480.71	

- 3.12 School Lunch Prices – 2020/2021 – approve the following lunch prices and à la carte items as attached on Schedule A for the 2020/2021 school year (see Pages 15-16):

<u>Type A Lunches</u>		<u>Milk Prices</u>	
Elementary (Grades 1-6)	\$2.70	Student	\$0.75
Middle School (Grades 7-8)	\$3.10 - \$5.50	Adult	\$0.75
High School	\$3.10 - \$5.50		
Reduced Lunch	\$0.40		
Adult at Elementary Schools	\$3.20		
Adult at Middle School	\$3.10 - \$5.50		
Adult at High School	\$3.10 - \$5.50		

- 3.13 Approve a Lease Purchase of New Copiers – approve the following resolution:

WHEREAS, the Montgomery Township Board Of Education has elected to lease-purchase new copiers under NJ State Contract Commodity Code G-2075 and NJ State Contract A40467, SIN (Special Item Number) 51-58 lease to purchase copiers and

WHEREAS, Ricoh USA INC. through their authorized dealer Atlantic Tomorrows' Office of 134 West 26th Street, New York, NY 10001 has provided the district with NJ State Contract pricing

RESOLVED that the Montgomery Township Board of Education shall enter into a lease-purchase agreement with Ricoh USA INC. through their authorized dealer Atlantic Tomorrows' Office of 134 West 26th Street, New York, NY 10001/Municipal Capital Finance 4600 Broadway, Allentown, PA 18104 for Savin multi-functional copiers for a term of 60 months.

RESOLVED that the lease purchase will not exceed \$66,336 in a fiscal year and that the excess usage rate in excess of 1,000,000 copies will be at \$.0034 per copy per the terms annual conditions of the NJ State Contract Terms and Conditions.

- 3.14 Addendum to Transportation Contracts - approve an addendum to the 2019-20 transportation contracts with Krapf Transportation, May Transportation, and First Student Transportation as follows:

WHEREAS, the Montgomery Township Board of Education (“the Board”) and _____ (“the Contractor”) are parties to a transportation services agreement dated _____ (“Agreement”); and

WHEREAS, the Agreement provides that the Contractor shall be paid for transportation services performed; and

WHEREAS, due to COVID-19, the Montgomery Township School District (“the District”) has remained closed as of March 16, 2020; and

WHEREAS, as a result, transportation services have discontinued; and

WHEREAS, in consideration for not terminating the Agreement with the Contractor since transportation services will no longer be necessary while schools are closed, the Board will

agree to continue payment to the Contractor through the duration of the term of the Agreement; and

WHEREAS, the Board's payment obligation shall be contingent upon the Contractor furnishing, on a monthly basis, copies of certified payroll records establishing that the salary was paid for each driver who was assigned to a route for the Board as of March 12, 2020, the last day student transportation services were provided prior to schools officially closing, and

WHEREAS, the parties are desirous of amending the terms of the Agreement to memorialize and clarify the respective responsibilities and obligations of the parties as set forth above.

NOW, WHEREFORE, THE PARTIES AGREE as follows:

The Agreement is hereby amended as follows:

1. During the period of time that the District remains closed without the need for transportation services as a result of COVID-19, the Agreement shall remain in full force and effect and the Board shall continue its payment obligations under the terms and conditions of the Agreement.
2. The Contractor acknowledges that the Board's continued payment obligations under the terms of the Agreement is contingent upon the Contractor furnishing copies of certified payroll records establishing that the salaries of the drivers assigned to the routes for the Board as of March 12, 2020, the last day student transportation services were provided prior to schools officially closing, were paid by the Contractor.
3. The Contractor shall submit copies of its certified payroll records to the Board no later than seven (7) business days following the end of the month for which the Board issued payment.
4. The Contractor further acknowledges that if it fails to submit certified payroll records to the Board within the time period designated or fails to establish that it has paid the salaries of those drivers assigned to the routes, the Board's payment for that payroll period shall be fully reimbursed. If the Board is required to commence legal action to recoup the amount paid, the Contractor agrees to pay any and all legal fees and costs associated with the Board's actions to recover the amount paid.
5. The parties may agree to a reduction up to 10% of the per diem amount owed during the period when transportation services are not being provided in exchange for an increase in the renewals up to the consumer price index for contracts renewed for the 2020-21 school year.
5. All other terms and conditions not addressed herein shall remain in full force and effect.

4.0 PERSONNEL

- 4.1 Approval of Personnel Agenda – approve the personnel agenda as attached (see Pages 18-22).
- 4.2 Approval of Resolution Abolishing Two Teaching Positions – approve the abolishment of two teaching positions (see Page 22).

ANNOUNCEMENTS BY THE PRESIDENT

- Ms. Tonkin announced that the next regularly scheduled Board meeting is on April 28, 2020 and will be in the same format as this meeting.

EXECUTIVE SESSION

The Board convened in Executive Session at 6:45 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing item 8.

Action will not take place on this item.

The matter discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

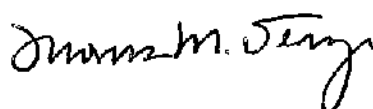
RECONVENE IN OPEN SESSION – The Board returned from Executive session at 8:22 p.m.

ADJOURNMENT

Ms. Rao motioned to adjourn at 8:23 p.m. seconded by Ms. Miller. Upon call of the question, the motion carried unanimously.

The meeting was adjourned at 8:23 p.m.

Respectfully Submitted,



Thomas M. Venanzi
Interim Board Secretary

SCHEDULE A

Montgomery Elementary Schools

ITEM	Price 2020-2021
STUDENT PAID LUNCH	\$2.70
STUDENT REDUCED LUNCH	\$0.40
ADULT MEAL DAILY ENTRÉE, 3 SIDES w/ ONE MILK	\$3.20
SIDES	
SIDE OF FRUIT OR FRESH FRUIT	\$0.75
SIDE OF VEGETABLES	\$0.75
BEVERAGES	
BOTTLED WATER 8 OZ	\$1.00
100% FRUIT JUICE (4 OZ)	\$0.75
MILK	\$0.75
-	-
SNACKS	
100 CALORIE COOKIES & CHIPS	\$0.65
BAG CHIPS .5 OZ	\$1.00
CEREAL BAR	\$1.25
COOKIE 1 for	\$1.00
Fruit Snacks	\$0.50
Goldfish	\$0.50
all Chips	\$1.00
Mini Muffin	\$1.00
ICE CREAM	\$1.00
MINI RICE KRISPIES TREATS/GRAHAM CRACKERS	\$0.50
Large Rice Krispie	\$1.25
Churros 1/ 0.50 2/ 1.00	\$0.50
PUDDING	\$0.50
SOFT PRETZELS (SMALL)	\$0.75
Jello	\$0.65
YOGURT Trix	\$1.50
-	
Soup	\$2.35

SCHEDULE A (Cont'd)

Montgomery High School & Middle School

Traditional Lunch Meal		Price 2020-2021	Snacks & Beverages	Price 2020-2021
<i>All Hot & Cold Entrees / Sandwiches / Pizza - Include Milk</i>				
Entrée combo (includes featured sides)		\$3.10	Baked Chips	\$1.00
Premium Entrees/offerings		\$3.45-\$5.50	<u>Ice Cream</u>	
4 oz side order		\$0.80	Cones	\$1.20
<i>(Teachers prices - same as Students)</i>			Strawberry Shortcake	\$1.20
Pizza slice (1/6) plain or pepperoni		\$3.10	Chocolate Éclair	\$1.20
Calzone		\$4.95	ChipWich	\$2.45
Pizza slice (1/6) topped		\$3.95	Sundae Cups	\$2.45
Old World Personal Pizza		\$4.25	snickers bars	\$3.20
Hamburger / Cheese Burger		\$3.10	haagen daaz	\$4.25
Chicken Patty Sandwich		\$3.10	twix	\$3.75
Breakfast Sandwich		\$3.10	butterfingers	\$4.20
Chicken Tenders		\$3.10	dove bars	\$3.25
Chicken Nuggets		\$3.10	Cupped Canned Fruit	\$0.80
Mozzarella Stix		\$2.75	Pretzel Bites	\$1.75
Broccoli Bites		\$5.25	Pretzel 5oz	\$1.25
Soup (8oz)		\$2.25	French Fries	\$2.75
Soup (12oz)		\$2.65	Disco Fries	\$3.25
Fresh fruit Salad - Seasonal		\$2.75	Onion Rings	\$2.20
Fruit & Yogurt Parfait		\$2.75	Milk	\$0.75
Ramen Noodles		\$2.50	16 oz water	\$1.50
Chobani Yogurt		\$2.50	Kick Start/Muscle Milk	\$3.50
Salad W/O Protein		\$4.15	Vitamin Water 20oz	\$2.50
Large salad w/protein (includes milk)		\$5.15	Gatorade 20 oz	\$2.50
Boars Head Deli Sandwich		\$4.25	Naked Juice/Friut Juice	\$2.50
Garden Burger & Sweet Potato Fries		\$4.95	Pure Tea/Propel	\$2.50
Panini Sandwiches		\$4.95	Snapple	\$1.50
Fish & Chips		\$3.30	Snapple 11.5oz	\$1.50
Tuscan Herb Tuna Salad		\$4.95	Smoothie 12 oz	\$2.45
Greek Salad		\$4.95	Cappuccino/Coffee/Hot Cocoa	\$2.00
Grilled Chicken Caesar		\$4.95	Muffins W/ assorted toppings	\$1.50
Mac & Cheese Bites		\$5.25	Bagels	\$1.45
Puffed Pastry Pig in a Blanket		\$4.25	Bagel w/ assorted toppings	\$1.75
WAWA		\$4.25	Churros	\$1.00
Popcorn Chicken & Fries		\$4.25	Funnel Cakes	\$1.00
Double Cheeseburger		\$4.25	All Granola Bars	\$1.00
Spicy Chicken Breast Sandwich		\$4.25	Cereal Bowls	\$1.25
Breaded Chicken Breast Sandwich		\$4.25	Pop Tarts	\$1.35
Double Bacon Cheeseburger		\$5.25	Scooby Snack	\$0.50
Fried Ravioli		\$5.25	Kind Bars	\$2.50
Wings & Fries		\$5.25	Cookies	\$1.00
Mozzarella Pesto Ciabatta		\$4.95	Any Salad Dressing/2nd condiment	\$0.65

<p align="center">Montgomery Township Board of Education Travel Reimbursement Requests 2019/2020</p>

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.35)	Meals	Lodging	Regis- tration	Other	Total**	Approved Year-to-Date Total**
Jennifer Furman	VES	3/31 - 4/3/20	NCTM Annual Meeting & Exposition	\$84.00	\$28.35	\$266.00	\$561.00	\$606.00	\$642.88	\$2,188.23	\$2,188.23
Jessica Glover	OHES/VES	3/31 - 4/3/20	NCTM Annual Meeting & Exposition	\$84.00	\$34.44	\$266.00	\$561.00	\$580.00	\$545.00	\$2,070.44	\$2,070.44
Kelly Mattis	BO	4/3/2020	Annual Tenure & Security Seminar		\$12.01			\$325.00		\$337.01	\$4,720.53
Alma Reyes	District	6/8/2020	ELL Summit					\$149.00		\$149.00	\$964.00
Tracy Vail	OHES/VES	5/20/2020	Oppositional, Defiant & Disruptive Children and Adolescents Workshop					\$169.99		\$169.99	\$679.23

*Excluding Tolls

**Estimated

BOE

3/24/2020

**Includes Registrations

4.1 PERSONNEL

Resignations/Retirements/ Rescissions

Location	First	Last	Position	Effective	Reason	Dates of Employment/Notes
LMS	Megan	Bladel	Secretary/Book 12 Mo SEC.LM.PRIN.UG.01	03/06/2020	Resignation	04/08/2019 – 03/05/2020
OHES	Samantha	Borelli	Teacher/Special Education TCH.OH.RCTR.MG.12	07/01/2020	Resignation	09/01/2013 – 06/30/2020
OHES	Brittany	Discepola	Teacher/Grade 1 TCH.OH.TCHR.01.12	07/01/2020	Resignation	09/01/2008 – 06/30/2020
OHES	Allison	England	Educational Support Assistant (.48) AID.OH.ESA.UG.01	02/28/2020	Resignation	09/01/2019 – 02/27/2020
MHS	Scott	Mason	Teacher/Social Studies TCH.HS.SOST.MG.06	10/01/2020	Retirement	10/05/1995 – 09/30/2020
OHES	Francieli	Schafler	Paraprofessional AID.OH.TIA.LD.03	02/24/2020	Resignation	10/01/2019 – 02/21/2019
VES	Jennifer	Yulo	Teacher/BSI TCH.VS.TCHR.04.15	07/01/2020	Resignation	09/01/2007 – 06/30/2020

Leaves of Absence

Location	First	Last	Position	Type of Leave	Dates of Leave/Notes
LMS	Megan	Bladel	Secretary/Book 12 Mo SEC.LM.PRIN.UG.01	Temporary Disability Temporary Disability Unpaid Leave	11/25/2019 – 01/08/2020 (Paid; w/ Benefits) 01/09/2020 – 01/30/2020 (Unpaid; w/ Benefits) 02/03/2020 – 03/05/2020 - <i>Revised</i>
TRANS	Pamela	Gara	Bus Driver TRN.TR.DRVR.NA.20	FMLA Unpaid Leave Anticipated Return	01/06/2020 – 03/27/2020 (Unpaid; w/ Benefits) - <i>Revised</i> 03/30/2020 – 04/03/2020 (Unpaid; w/o Benefits) 04/06/2020 - <i>Revised</i>
UMS	Tammy	Giraldi	Paraprofessional AID.UM.TIA.RC.04	NJFLA Anticipated Return	01/13/2020 – 03/13/2020 (Unpaid, w/Benefits) - <i>Revised</i> 03/16/2020 - <i>Revised</i>
VES	Kristen	Gluck	Teacher/Grade 3 TCH.VS.TCHR.03.08	Temporary Disability FMLA Unpaid Leave Anticipated Return	04/20/2020 – 06/23/2020 (Paid; waives Benefits)- <i>Revised</i> 09/01/2020 – 11/20/2020 (Unpaid; waives Benefits) 11/23/2020 – 06/30/2021 09/01/2021

UMS	Adam	Hackel	Teacher/Music TCH.UM.MUSC.MG.01	Military Leave of Absence Anticipated Return	09/01/2019 – 12/31/2019 (Unpaid; w/o Benefits) 01/01/2020 – 02/13/2020 (Paid; w/Benefits) 02/14/2020 - 06/30/2020 (Unpaid; w/o Benefits) 09/01/2020 – <i>Revised</i>
OHES	Jessica	Kotch	Teacher/Kindergarten TCH.OH.TCHR.KD.01	Leave of Absence Anticipated Return	02/12/2020 – 03/17/2020 (Paid; w/ Benefits) 03/18/2020
LMS	Norelis	Martinez	Teacher/ESL TCH.LM.ESL.MG.05	Leave of Absence FMLA Anticipated Return	01/21/2020 – 02/06/2020 (.5 day) (Paid; w/ Benefits) 02/06/2020 (.5 day) – 03/27/2020 (Unpaid; w/Benefits) - <i>Revised</i> 03/30/2020 – <i>Revised</i>
MHS	Zoran	Milich	Teacher/Social Studies TCH.HS.SOST.MG.07	Leave of Absence Anticipated Return	03/29/2020 – 04/08/2020 (Paid; w/ Benefits) - <i>Revised</i> 04/09/2020) - <i>Revised</i>
MHS	Dianna	Muzaurieta	Teacher/English TCH.HS.ENGL.MG.16	Leave of Absence Unpaid Leave Anticipated Return	02/18/2020 – 05/07/2020 (Paid; w/ Benefits) - <i>Revised</i> 05/08/2020 – 05/11/2020 (Unpaid; w/ Benefits) - <i>Revised</i> 05/12/2020 - <i>Revised</i>
'LMS	Megan	Snook	Teacher/Special Education TCH.LM.RCTR.MG.13	FMLA Unpaid Leave Anticipated Return	09/01/2020 – 11/20/2020 (Unpaid; w/ Benefits) 11/23/2020 – 01/29/2021 (Unpaid; w/o Benefits) 02/01/2021

Appointments/Renewals (Certificated Staff)

Location	First	Last	Position	Replacing	Degree	Step	Salary	Pro-rated	Dates of Employment/Notes
LMS	Mario	Benitez	Teacher/ESL (Leave Replacement) TCH.LM.ESL.MG.05	Norelis Martinez	BA	2-3 (B)	\$61,925	Yes	03/16/2020 – 03/27/2020
VES	Andrew	Martinez	Teacher/Grade 3 (Leave Replacement) TCH.VS.TCHR.03.08	Kristen Gluck	BA	1	\$61,025	Yes	04/20/2020 – 06/30/2020
MHS	Corinne	Nardin	Teacher/English (Leave Replacement) TCH.HS.ENGL.MG.16	Dianna Muzaurieta	MA	2-3	\$67,925	Yes	03/31/2020 – 05/11/2020
DISTRICT	Dwayne	Washington	Transportation Supervisor SPV.BO.TRNS.NA.01	Robyn Friedlander	N/A	N/A	\$98,000	Yes	06/16/2020 – 06/30/2020
DISTRICT	Dwayne	Washington	Transportation Supervisor SPV.BO.TRNS.NA.01	Robyn Friedlander	N/A	N/A	\$98,000		07/01/2020 – 06/30/2021

Appointments/Renewals (Non-Certificated Staff)

Location	First	Last	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
VES	Patricia	Van Arsdalen	Paraprofessional AID.VS.TIA.EO.16	New	1	\$25,550	Yes	03/16/2020 – 06/30/2020 – <i>Revised</i>

Appointments/Substitutes

Location	First	Last	Position	Status	Dates of Employment/Notes
DISTRICT	Veronica	Elghazaly	Substitute Teacher/Student Teacher	NEW	2020-2021
DISTRICT	Jessica	Rountree	Substitute Teacher/Student Teacher	NEW	2020-2021

Tuition Reimbursement

Location	First	Last	School	Semester	Credits	Reimbursed Amount	Course
MHS	Nathalie	Bogen	Rutgers University	Summer 2020	3	\$2217.00	La Chanson

Appointments – Mentor Teachers

Location	Provisional Teacher/Mentee	Mentor Teacher	Route	Stipend	Pro-rated Amount	Dates of Employment
VES	Andrew Martinez	Jennifer Furman	Alternate	\$1000.00	\$300.00	04/20/2020 - 06/30/2020

Appointments – Curriculum Writing

Location	First	Last	Position	Salary/ Stipend	Dates/Notes
MHS	Christopher	Resch	Curriculum Development – iSTEM (Not to Exceed \$1,000.00)	\$34.00 p/h	03/25/2020 – 06/30/2020

MHS	Glen	Stuart	Curriculum Development – iSTEM (Not to Exceed \$1,000.00)	\$34.00 p/h	03/25/2020 – 06/30/2020
MHS	Rama	Bulusu	Curriculum Development – iSTEM (Not to Exceed \$1,000.00)	\$34.00 p/h	03/25/2020 – 06/30/2020
MHS	Jim	Pendleton	Curriculum Development – iSTEM (Not to Exceed \$1,000.00)	\$34.00 p/h	03/25/2020 – 06/30/2020
MHS	Paul	Spinelli	Curriculum Development – iSTEM (Not to Exceed \$1,000.00)	\$34.00 p/h	03/25/2020 – 06/30/2020
MHS	Jessica	Pagodin	Curriculum Development – iSTEM (Not to Exceed \$1,000.00)	\$34.00 p/h	03/25/2020 – 06/30/2020
MHS	Meredith	Sferra	Curriculum Development – iSTEM (Not to Exceed \$1,000.00)	\$34.00 p/h	03/25/2020 – 06/30/2020

Co-Curricular and Extra-Curricular

Location	First	Last	Position	Stipend	Dates of Employment/Notes
MHS	Daniel	Aguilar	Track & Field, Volunteer Coach	\$2,308.75	2019-20 Winter Season (Reimbursed by the Booster Club)
MHS	Nicholas	Cassar	Wrestling, Volunteer Coach	\$1,500.00	2019-20 Winter Season (Reimbursed by the Booster Club)
MHS	Tiffany	Trockenbrod	Lacrosse Coach, Head Varsity Girls	\$0	RESCIND
MHS	Joseph	Riccardi	Lacrosse Coach, Assistant Varsity Girls	\$0	RECIND
MHS	Joseph	Riccardi	Lacrosse Coach, Head Varsity Girls	\$8,385.00	2019-20 Spring Season
MHS	Robert	Flanagan	Lacrosse Coach, Assistant Varsity Boys	\$5,655.00	2019-20 Spring Season
MHS	Erin	Rust	Lacrosse Coach, Assistant Varsity Girls	\$5,655.00	2019-20 Spring Season
MHS	Jon	Rice	Lacrosse, Boys, Volunteer Coach	\$0	2019-20 Spring Season
MHS	Daniel	Lee	Track Field Coach, Assistant Varsity Boys	\$5,455.00	2019-20 Spring Season
UMS	Vincent	Ingraffia	Lacrosse Coach, Head, Girls	\$4,117.00	2019-20 Spring Season
UMS	Vincent	Figueroa	Track Coach, Assistant Boys	\$0	RESCIND
UMS	Richard	Steeb	Track Coach, Assistant Boys	\$3,712.00	2019-20 Spring Season
MHS	Samantha	Nowak	TREND (Gay Straight Alliance) @ 40%	\$0	RESCIND
MHS	Amanda	Jacobsen	TREND (Gay Straight Alliance) @ 40%	\$1,630.00	2019-2020 School Year

Other

Location	First	Last	Assignment	Salary/Stipend	Dates of Employment/Notes
MHS	Melissa	Hodgson	Teaching 1 Additional Period	\$976.40	03/16/2020 – 04/08/2020
MHS	Taylor	Payne	Teaching 1 Additional Period	\$1,086.80	03/16/2020 – 04/08/2020
MHS	Megan	Roeloffs	Teaching 1 Additional Period	\$1,006.80	03/16/2020 – 04/08/2020
MHS	Katherine	Romanchik	Teaching 1 Additional Period	\$1,699.36	03/16/2020 – 04/08/2020
MHS	Craig	Buszka	Proctors – 8 th Grade Epstein Scoring Not to Exceed \$500.00	\$20.00 p/h	03/25/2020 – 06/30/2020

*** Pending Criminal Background Clearance and Employment History Clearance****4.2 Resolution Approving the Abolishment of two Teaching Positions**

WHEREAS, the Acting Superintendent of Schools has recommended that two teaching positions be abolished due to the reasons of economy and reduction in the number of pupils: middle school mathematics teaching position and elementary school teaching position;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Acting Superintendent's recommendation;

NOW THEREFORE BE IT RESOLVED that the two positions will be abolished, effective July 1, 2020;

BE IT FURTHER RESOLVED that the Board authorizes the Acting Superintendent or her designee to take whatever steps are necessary to effectuate the purpose of the resolution.