

October 7, 2020

Dear Montgomery Township Families,

I hope this correspondence finds you well. We are pleased to announce that we are ready and excited to begin our next phase of re-opening on Monday, October 12, 2020. Below, please find important information regarding in-person instruction, transportation, daily screening procedures, exclusion criteria, and attendance.

Instruction Models

- If you selected the hybrid instruction model for your child(ren), they will return to in-person instruction on the days of their assigned cohort. If you requested transportation, you will be notified when the bus assignment information is available in the Genesis Parent Access Portal.
- Those of you who have chosen to remain fully virtual will continue with the instructional model that has been implemented since the start of the school year.
- Please anticipate emails from your specific schools that will contain important building-specific information.

COVID-19 Student Daily Screening Form

We are asking all of our families to assist us in keeping our students and staff safe and healthy as we transition back to in-person instruction. The daily monitoring of signs and symptoms of COVID-19 is of the utmost importance.

Parents/Guardians must complete a form for each child every morning, even if the child is participating virtually.

- The **COVID-19 Student Daily Screening Form** is available now to view in [Genesis](#) under "Forms".
- Parents/Guardians will receive a daily email reminder each morning to complete the form.
- We are requiring a COVID-19 Daily Screening Form for all students, fully virtual, hybrid, and in-person, due to circumstances such as participation in sports, clubs, testing, and activities.
- The form must be completed prior to your child reporting to a school building.

In the event that a COVID-19 Student Daily Screening Form is not completed, students will be removed from their first-period class and brought to a designated area until such time they can be screened by the nursing staff.

- On the first occurrence, parents/guardians will be contacted and asked to complete the necessary form.
- On subsequent occasions, parents will be asked to pick their child up from school.
- Please be sure your contact information is up to date in [Genesis](#).

Exclusion Criteria and Procedures

- Following the guidance of the NJ Department of Health and in collaboration with the Montgomery Township Health Department and the district's physician, MTSD developed and will adhere to the [COVID-19 Reference Chart](#) when addressing symptomatic students and staff. Please visit the district's [Reopening](#) page for further information.
- Please do not send your child to school if they are sick, have a temperature of 100.4 or greater, or if you answer "Yes" to any of the questions on the COVID-19 Student Daily Screening Form.
- If your child is unable to wear a mask due to a medical condition or he/she meets the [criteria](#) set forth by the New Jersey Department of Education, please submit a doctor's note to your school nurse prior to the start of in-person instruction.

- If a student arrives at school on the wrong cohort day, they must be picked up. It is important for the purpose of contact tracing to maintain the cohorts with fidelity.

Reporting Absences

There may be occasions when your child is not feeling well but is still able to participate in virtual instruction. We highly encourage families to be overcautious regarding symptoms and illness. In [Genesis](#), please use the “notify attendance office” feature to reflect that your child is “absent” from school and specify in the note section “attending virtually”. The school will then update your child’s attendance as “present virtual”.

For more information regarding health and safety, please visit the district’s [Reopening](#) site.

Keeping our school community safe and healthy is a shared responsibility. We thank you for your commitment and patience as we move forward with our reopening plans.

Sincerely,

Mary E. McLoughlin

Superintendent