MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Meeting, Tuesday, March 17, 2015
Upper Middle School Media Center

S P E C I A L   M E E T I N G   A G E N D A

1.0   ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative agenda as follows:

1.1   Harassment, Intimidation and Bullying (HIB) Report – Accept the Harassment, Intimidation and Bullying Report dated March 12, 2015 and noted for acceptance.

3.0   FINANCE

3.1   Approve the Use of Banked Cap for the 2015-16 Budget – approve the following resolution regarding the use of banked cap for the 2015-16 budget:

WHEREAS, the Montgomery Township Board of Education has the ability to exceed the 2% cap permitted on the general fund local tax levy increase through the use of banked cap to balance the 2015-16 tentative budget; and

WHEREAS, $1,283,928 is available from the 2012-13 budget and $365,270 is available from the 2014-15 budget for a total of $1,649,198 in unused banked cap; and

WHEREAS, the Montgomery Township Board of Education has determined that $737,067 is needed in banked cap to balance the general fund for the 2015-16 tentative budget in order to maintain existing programs, implement mandated programs and remain in alignment with the district's mission and vision within the upcoming school year; and

WHEREAS, the 2015-16 NJ Department of Education Budget Guidelines require the Board of Education to formally adopt a resolution when using banked cap in the 2015-16 tentative budget; and

WHEREAS, the Montgomery Township Board of Education is going above the 2% local tax levy cap with the additional banked cap amount of $737,067.

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the need for $737,067 in unused bank cap to be applied to the 2015-16 local tax levy general fund.

3.2   A.   Adoption of the 2015-2016 Tentative Budget – that the Board of Education adopt the 2015-2016 tentative budget as follows:

General Fund Current Expense	$78,015,625
General Fund Capital Outlay	$ 411,295

Special Revenue Fund	$ 953,510
Debt Service Fund	$ 7,342,592
Total Tentative Budget	**$86,723,022**

B. <u>Amount to be Raised for Taxes – General Fund</u> – that the Board of Education acknowledge that $70,131,163 be raised for General Funds which includes the use of $737,067 in banked cap funds for the ensuing school year (2015-2016).

- Montgomery portion $68,571,351
- Rocky Hill portion $ 1,559,812

C. <u>Amount to be Raised for Taxes – Debt Service</u> – that the Board of Education acknowledge that $6,189,487 be raised to support the debt service budget for the ensuing school year (2015-2016).

- Montgomery portion $6,182,803
- Rocky Hill portion $ 6,684

D. <u>Advertise Tentative Budget for Public Hearing</u> – that the Board of Education authorize the advertisement of the tentative budget in the <u>Courier News</u> in accordance with the form suggested by the State Department of Education and according to law and establish that the public hearing be held in the Upper Middle School media center on April 28, 2015 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2015-16 school year.

3.3 <u>Approval of the Adoption of Estimated Tuition Rates for 2015-2016</u> - establish the following estimated tuition rates for the 2015-2016 school year:

Integrated Preschool	$ 3,500
Kindergarten	$11,613
Grades 1-5	$15,879
Grades 6-8	$14,317
Grades 9-12	$14,650
Learning Language Disabled (LLD)	$40,556
Autistic	$42,802
Preschool Disabled (PSD)	$15,067
Moderate Cognitive Impaired	$15,145

3.4 <u>Approval of Resolution – School District Accountability – A-5</u>

Whereas, the State of New Jersey has enacted P.L. 2007, An Act Concerning School District Accountability (A-5) requiring boards of education to annually approve the total amount of funds budgeted for travel and conferences for all faculty, staff, administration and board members, and

Whereas the ACT became effective on March 15, 2007 and requires prior approval of all travel and conference costs before they are incurred, and

Whereas, such travel expenditures shall include, but not be limited to, all costs for transportation, meals, lodging and registration and conference fees to and for the travel event,

Whereas, the board of education must establish an annual maximum per employee for regular business travel and that annual maximum is established in board policy 6471 as $1,500 where prior board approval is not required, and

Whereas, the board of education elects to exclude travel expenditures by federal funds from the maximum travel expenditure amount and acknowledges the following travel costs for federal programs:

2014-15 Budget	$20,000
2014-15 Expenditures through 2/28/15	$ 8,487
2015-16 Projected Budget	$20,000

NOW THEREFORE BE IT RESOLVED, that the following budget and expended amounts are acknowledged and costs of travel and conferences through the use of local and state funds are approved for the 2014-15 school year and the 2015-16 school year:

Total amount budgeted for travel and conferences 2014-15	$168,803
Total amount expended July 1, 2014 – Feb. 28, 2015	$ 48,665
Total amount budgeted for travel and conferences 2015-16	$193,618

3.5 <u>Establishment of Maximum Dollar Limits for Professional Services</u> – Approve the following maximum dollar limits for professional services for the 2015-16 fiscal year:

Professional Service	Dollar Amount
Legal	$275,000
Auditing	$35,000
Architecture/Engineering	$250,000
School Physician	$25,000
Educational Services Consultants (evaluations, O.T., P.T., speech, etc.)	$525,000
Financial Advisor	$20,000

3.6 <u>Travel Reimbursement – 2014/2015</u> – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 <u>Resolution to approve gym floor replacement at Village Elementary School</u> – approve the following resolution to award a contract for the replacement of the gym floor at Village Elementary School:

WHEREAS, on February 16, 2015, the District experienced a sprinkler water line break at Village Elementary School due to unusually cold temperatures for several days which resulted in water damaging a number of areas and materials in the school including the wooden gym floor; and

WHEREAS, the Board's Director of Facilities after consultation with the Board's Architect of Record advised the School Business Administrator/Board Secretary that a condition exists which requires responding to this emergent need due to the potential presence of water trapped underneath the gym floor which could affect the health and safety of building occupants and which has also damaged the wood material to the point that it is not safe for use; and

WHEREAS, the School Business Administrator/Board Secretary, after consultation with the Board Attorney, declared that an immediate response is necessary to this emergent need pursuant to N.J.S. A. 18A:18A-7, and notified the Somerset Executive County Superintendent that a proposal has been approved by the board's insurance carrier and approved by the Business Administrator/Board Secretary from Mathusek Sport Flooring to replace the gym floor at Village Elementary School in the amount of $126,902 which will be reimbursed by the board's insurance carrier; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-7(b), the contractor providing the goods and services in connection with the emergent need is entitled to be paid, and therefore, the Board is obligated to take such action as shall be required to provide for the payment of the proposal; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes payment to Mathusek Sport Flooring for the cost of the work to perform the services outlined in their proposal with the understanding that these costs will be reimbursed by the board's insurance carrier.

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary is hereby authorized to execute any and all documents necessary to effectuate this Resolution.

4.0   PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.