

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, June 16, 2015
6:45 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

AGENDA FOR REGULAR BUSINESS MEETING

District Goals 2014-2015

Goal 1: To develop specific communication protocols with parents, staff and community members that are consistent in message and reflect the vision of the district to engage each child in reaching his/her fullest potential.

Goal 2: To review, evaluate and assess current programs and staffing structures to determine gaps/needs; make specific recommendations to the Board to address in a fiscally responsible and efficient manner in the following areas: special education, student/staff attendance and the organizational management structure of the district.

Goal 3: To identify and implement social-emotional programming appropriate for all schools by June 2015 and identify the appropriate assessments to measure the efficacy of the programs.

Goal 4: To explore the feasibility of full day kindergarten for the 2016-2017 school year.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 7, 2015 and June 11, 2015. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, student disciplinary matters, negotiations with the Montgomery Township Education Association and special education litigation. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. May 12, 2015 Executive Session Meeting
2. May 12, 2015 Workshop Meeting and Special Meeting
3. May 19, 2015 Executive Session Meeting
4. May 19, 2015 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 5/19/15 from K. Patel regarding a personnel matter
2. Email dated 5/20/15 from A. Wirsul regarding energy/fuel lines
3. Email dated 5/20/15 from A. Wirsul regarding budgeted line items
4. Email dated 5/20/15 from T. Westervelt regarding curriculum
5. Email dated 6/4/15 from T. Westervelt regarding student matter

SUPERINTENDENT'S REPORT

Board Recognition-Boys Doubles Tennis Team-State Champions

ACTION AGENDA

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent's Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following report:

1. Student Control
2. Harassment, Intimidation and Bullying (HIB) Report
3. Teacher Absence Report
5. Fire/Security Drill Report

1.2 Policy Review – Adopt the following policies as reviewed:

- | | |
|------|-----------------------------|
| 6141 | Tax Revenues |
| 6160 | Grants from Private Sources |
| 6210 | Fiscal Planning |
| 6230 | Budget Hearing |

1.3 Policy Adoption – Accept and adopt the following policy with minor changes:

- | | |
|------|--------------------------|
| 6320 | Purchases Subject to Bid |
|------|--------------------------|

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements – Approve the following Out-of-District placements for the 2014/15 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
000383	New Hope Academy	5/8/15-6/15/15		\$4,998.84	\$4,998.84
100415	Collier – Withdrawn	4/24/15-6/19/15		-\$11,168.82	-\$11,168.82

2.2 Consultant Approvals 2014/2015 – Approve the following consultants for the 2014/15 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Bridgeton Board of Education for Inspira Health Network Hospital	Home Instruction Services	\$30.00/hour
Advancing Opportunities	Assistive Technology/Augmentative Alternative Communications:	

	Evaluations Training / hour Travel / hour	\$880.00 each \$115.00/hour \$55.00/hour
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2.3 Out-of-District Placements – Approve the following Out-of-District placements for the 2015/16 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
009219	Bancroft School Extraordinary Services	7/7/15-6-/7/16	\$9,387.84	\$52,806.60 \$32,648.00	\$94,842.44
180874	The Rugby School	7/6/15-6/23/16	\$10,644.60	\$63,867.60	\$74,512.20
255791	Hunterdon Preparatory School	7/6/15-6/14/16	\$7,272.00	\$43,632.00	\$50,904.00
220112	Morris-Union Jointure DLC	6/25/15-8/6/15	\$14,258.00	\$86,988.00	\$105,216.00
181201	Morris-Union Jointure DLC	6/25/15-8/6/15	\$14,258.00	\$86,988.00	\$105,216.00
009220	Morris-Union Jointure DLC	6/25/15-8/6/15	\$14,258.00	\$86,988.00	\$105,216.00
100041	Morris-Union Jointure DLC	6/25/15-8/6/15	\$14,258.00	\$86,988.00	\$105,216.00
101812	HI-STEP c/o Behavior Therapy Associates	6/29/15- 7/31/15	\$3,600.00		\$3,600.00
101201	HI-STEP c/o Behavior Therapy Associates	6/29/15- 7/31/15	\$3,600.00		\$3,600.00
102976	Child Therapeutic Day School UBHC	7/1/15 – 6/30/16	Inclusive	\$70,735.00	\$70,735.00
055307	Midland School	7/1/15-6/17/16	\$8,206.20	\$49,237.20	\$57,443.40
009243	Midland School	7/1/15-6/17/16	\$8,206.20	\$49,237.20	\$57,443.40
009228	Midland School	7/1/15-6/17/16	\$8,206.20	\$49,237.20	\$57,443.40
009226	Midland School	7/1/15-6/17/16	\$8,206.20	\$49,237.20	\$57,443.40
100590	Midland School	7/1/15-6/17/16	\$8,206.20	\$49,237.20	\$57,443.40
102370	Child Therapeutic Day School UBHC	7/1/15 – 6/30/16	Inclusive	\$70,735.00	\$70,735.00
158877	Douglass Developmental Disabilities Center	7/1/15-6/17/16	\$20,200.00	\$101,000.00	\$121,200.00
102328	Cherokee Creek Boys School	6/6/15-7/24/15	\$11,040.00		\$11,040.00
009216	Matheny Medical & Education Center	7/6/15-6/21/16	\$16,280.00	\$80,520.00	\$96,800.00
102438	Newgrange School	7/1/15-6/24/16	\$9,168.00	\$56,230.00	\$65,398.00

2.4 Consultant Approvals 2015/2016 – Approve the following consultants for the 2015/16 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Alliance Center for Independence - Center for Independent Living	It's All About Work Career Counseling Services	\$1,700.00/10 sessions
Advancing Opportunities	Assistive Technology/Augmentative Alternative Communications: Evaluations Training / hour Travel / hour	\$880.00 each \$115.00/hour \$55.00/hour
Hugh Bases, MD, PLLC	Pediatric Neurodevelopmental Evaluations	\$700.00 each
Center for Neurological & Neurodevelopmental Health CNNH	Neurological Evaluation Neuropsychiatric Evaluation Psychiatric Evaluation Neuropsychological Testing/Evaluation	\$600.00 each \$600.00 each \$600.00 each \$2500.00 each
Children's Therapy Services, Inc.	Occupational Therapy - 30 min session	\$45.00/session
Daytop Village of New Jersey, Inc.	Medical/Bedside Instruction: General Education Student Special Education Student	\$120.00/day \$247.00/day
Educere, LLC	K-12 Virtual Education Services Courses Range	\$195.00 - \$1,250.00
Education, Inc.	Medical Bedside Instruction	\$47.00/hour
Embrace Kids Foundation	Bedside Instruction	\$45.00/hour
Eyecare Professional PC	Neuro-Optometry/Vision Therapy: New Extended Office Visit Sensorimotor Examination Visual Information Processing Evaluation	\$182.00/each \$135.00/each \$275.00/each
Good Grief, Inc.	Grief Counseling Workshop	\$250.00/hour
INVO Healthcare	Occupational Therapy Physical Therapy Speech Language Pathology Board Certified Behavior Analyst Social Work School Psychologist	\$81.00/hour \$83.00/hour \$81.00/hour \$98.00/hour \$63.00/hour \$88.00/hour

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
JVS (Jewish Vocational Service)	Vocational Evaluation (2-3 day) No show Fee for Mobile Vocational Eval Participate - IEP Meeting Community Based Assessment Job Placement Services Job Coaching Work Adjustment Training Career Center	\$875 \$100 \$250 \$60/hour \$60/hour \$60/hour \$75/day \$100/day
Learning Tree Multi-Lingual Eval/Consult	Bilingual Spanish CST Evaluations Bilingual CST Evaluations -other languages	\$725.00 each \$750.00 each
Life Enhancement Institute Nupur Lahiri, MD	Psychiatric Evaluations	\$500.00 each
MDW Educational Services, LLC	Consultative Education Services for Visually Impaired Students	\$120.00/hour
Robyn Merkel-Walsh	Oral Motor/Feeding/Prompt Evaluation Therapy - 45 min	\$800.00 each \$135.00/session
Middlesex Regional Educational Services Commission	Year 2015 Medical/Bedside Instruction At Children's Specialized Hospital ----- Year 2016 Medical/Bedside Instruction At Children's Specialized Hospital	\$41.00/hour \$63.00/hour ----- \$45.00/hour \$45.00/hour
Mintz, Jesse, MD.,FAAP	Neuro-Developmental Pediatrics- Evaluations	\$450.00 each
Morris-Union Jointure Commission	Occupational Therapy Sessions 1 session = 30 minutes	\$122.50/session
NJ Commission for the Blind and Visually Impaired	Education Services for Students Level 1 Level 2 Level 3 Level 4	\$1,900 each \$4,500 each \$12,600 each \$14,300 each
New Jersey Dept. Of Education Specialized Child Study Team	Speech-Language Eval. Psychological Eval. Educational Eval. Staffing	\$400.00 each \$400.00 each \$400.00 each \$150.00 each

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Orvos, Lisa	Behavioral Consultant	\$125.00/hour
Penta Hearing Care	Complete Audiological Evaluations (2 appts)	\$543.00 each
	Complete Auditory Evaluations	\$240.00 each
Princeton Healthcare System Mindi Klein, MSPT	Physical Therapy - visit - 30 minute session	\$89.00/visit
Professional Education Services	Medical Bedside Instruction	\$58.35/hour
Kathleen Senkow, PT	Physical Therapy Evaluation	\$350.00/each
	Physical Therapy Treatment-60 minutes	\$94.00/each
Silvergate Prep	Medical Bedside Instruction	\$55.00/hour
Tiny Tots Therapy, Inc.	OT/PT Services: In District	\$78.00/hour
	Out of District	\$95.00/hour
	At Home Services	\$110.00/hour
	OT/PT Evaluations: In District	\$265.00 each
	Out of District	\$300.00 each
	Speech Services: In District	\$83.00/hour
	Out of District	\$110.00/hour
	At Home Services	\$125.00/hour
Speech Evaluations: In District		\$275.00 each
	Out of District	\$375.00 each
Union County ESC	Medical/Bedside Instruction: Children's Specialized Hospital	\$70.00/hour
Valley Medical Services Dr. Lisa Nalven Dr. Santiago Marivic	Neurodevelopmental Evaluations	\$675.00 each
Vista Rehab	PT Therapy 1 hr / 45 min	\$100 / \$90
	ST Therapy 1 hr / 45 min	\$100 / \$90
	OT Therapy 1 hr / 45 min	\$100 / \$90
	PT/ST/OT Evaluations	\$400 each
Bayada Home Health Care, Inc.	Substitute School Nurse, RN	\$55.00/hour
	RN School Nursing, 1:1	\$54.50/hour
	LPN School Nursing, 1:1	\$42.50/hour
Behavior Therapy Associates	Behavioral Consults/Functional Behavioral	
	Assessments:	\$180.00/hour
	Rita Gordon	\$160.00/hour
	Amy Golden	\$150.00/hour
	Elena Zalkes	\$320.00/hour
	Dr. Gordon	\$280.00/hour

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
	Dr. Asher Dr. Selbst, Dr. Salzman Dr. Cooperberg, Dr. Panter Dr. Flancbaum Dr. Slomen	\$260.00/hour \$240.00/hour \$220.00/hour \$200.00/hour
Building Behavior Solutions, LLC	Conducting FBAs, Behavioral Consultation, Program Coordination Direct 1:1 ABA Therapy Full Day Training Half Day Training	\$135.00/hour \$80.00/hour \$1,100.00 \$600.00
Children's Development Center Atlantic Health/Morristown Medical Center Dr. Shelly Lanzowsky	Neurodevelopmental Exam Learning Evaluation Psychosocial Intake Speech Evaluation Psychological Evaluation Parent Conference	\$675.00 each \$484.00 each \$181.00 each \$292.00 each \$508.00 each \$216.00 each
Children's Specialized Hospital	Speech/Language Evaluation Audiology Evaluation Educational Evaluation Occupational Therapy Evaluation Neurodevelop Eval Level 5 Neurodevelop Eval Level 4	\$713.00 each \$678.00 each \$732.00 each \$660.00 each \$930.00 each \$788.00 each
Excellence in Early Childhood Education and Training, LLC Lopusznick, Heather Preschool Consults	Consulting Services Full-day workshop Half-day workshop	\$125.00/hour \$1,200.00 \$600.00
Hunterdon Medical Center	Neurodevelopmental Evaluations Re-Evaluations	\$868.00 \$460.00
Mercer County Special Services	Psychological Assessment Speech & Language Assessment Vocational Assessment Augmentative Communication Evaluation Physical Therapy Evaluation Assistive Technology Evaluation Occupational Therapy Evaluation	\$350.00 each \$300.00 each \$500.00 each \$800.00 each \$300.00 each \$500.00 each \$300.00 each
Somerset County Educational Services Commission	LDTC Psychological Social Evaluation Per Team Member, Per Conference Annual Review & Update of IEP/ISP Case Manager, writing IEP	\$380.00/Case \$380.00/Case \$380.00/Case \$81.00 \$270.00/Case \$520.00/Case

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
	Psychiatric Evaluation Neurological Examination Home Instruction (Within 10 miles of SCESC) Home Instruction (Beyond 10 miles SCESC) Speech Correction Articulation Evaluation Nursing Substitutes	\$680.00/Case \$680.00/Case \$65.00/hour \$81.00/hour \$94.00/hour \$104.00/session \$228.00/Diem
Wilson Language Training	Summer Training	\$360.00

2.5 In-District 2015 ESY Placements – Approved the following students to attend the 2015 In-District Extended School Year Program at Montgomery High School, July 6 through August 13, 2015.

| Student ID |
|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 103790 | 100016 | 102380 | 101398 | 101747 | 101751 | 101488 |
| 103556 | 103496 | 102749 | 103470 | 101203 | 181332 | 000638 |
| 103550 | 103209 | 102571 | 100024 | 103516 | 181694 | 104143 |
| 103767 | 103466 | 103619 | 103328 | 104032 | 000985 | 103411 |
| 104157 | 103124 | 103917 | 101928 | 100333 | 000910 | 100566 |
| 104164 | 102927 | 103725 | 001271 | 101277 | 000749 | 103274 |
| 104395 | 102946 | 102091 | 102431 | 181829 | 102973 | 000092 |
| 103552 | 103456 | 102676 | 103489 | 103424 | 181265 | 000208 |
| 103546 | 103143 | 102649 | 101407 | 102067 | 101892 | 000416 |
| 103229 | 103426 | 103504 | 101392 | 000686 | 100723 | 181695 |
| 102962 | 101241 | 102748 | 102927 | 100008 | 102740 | 000126 |
| 102907 | 101292 | 101770 | 100610 | 000751 | 103481 | 181934 |
| 102977 | 102547 | 102607 | 104134 | 182009 | 104146 | 180604 |
| 104198 | 101099 | 101681 | 101564 | 101045 | 182011 | 181428 |
| 103278 | 103425 | 102536 | 101698 | 100781 | 155618 | 181862 |
| 104398 | 102256 | 102108 | 101990 | 100124 | 281261 | 181665 |
| 104193 | 101538 | 102500 | 103494 | 100783 | 180628 | 101207 |
| 103532 | 100986 | 102480 | 101974 | 000949 | 255354 | 180663 |
| 104395 | 001185 | 101335 | 100915 | 103544 | 211871 | 155821 |
| 103542 | 103470 | 101305 | 101518 | 103327 | 281764 | 100449 |
| 103457 | 100481 | 101996 | 102029 | 100882 | 103553 | 101686 |
| 103264 | 101583 | 101515 | 101923 | 104151 | 103552 | 158590 |
| 102467 | 102334 | 101669 | 102188 | 101318 | 255418 | 000976 |

| Student ID |
|------------|------------|------------|------------|------------|------------|------------|
| 102426 | 101483 | 101427 | 102037 | 103979 | 258295 | |
| 102425 | 102736 | 101429 | 101979 | 100719 | 101207 | |
| 101293 | 103095 | 101452 | 101924 | 102828 | 258296 | |
| 101952 | 103457 | 101630 | 101917 | 181958 | 009255 | |
| 101623 | 102100 | 102948 | 101872 | 000950 | 102842 | |
| 000598 | 102693 | 181729 | 101201 | 100322 | 181675 | |
| 102842 | 103125 | 104364 | 102718 | 181996 | 181557 | |
| 102422 | 104435 | 158666 | 102569 | 100292 | 104179 | |
| 101204 | 102471 | 281214 | 102383 | 000736 | 001275 | |

- 2.6 Chapter 192/193 Funding Approval - Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$353.00 for the 2013-14 school year to be allocated as follows:

	<u>New Funding</u>	<u>Year-to-Date</u>
Chapter 193 Speech	\$353.00	\$7,951.00

- 2.7 NJSIAA Membership – 2015-2016 – Approve Montgomery High School to continue its membership for 2015-2016 in the New Jersey State Interscholastic Athletic Association at a cost of \$2,150.00 and abide by all bylaws, rules and regulations including student-athlete eligibility.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of May 31, 2015:
- Board Secretary’s Report
 - Treasurer’s Report
 - Investment Report
 - Food Services Report
- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of May 31, 2015
- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of May 31, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of May 31, 2015 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for May – approve the monthly bills as follows:

General Operating \$7,357,509.21

3.6 Travel Reimbursement – 2015/2016 – approve the Board member and/or staff conference and travel expenses as per Schedule A.

3.7 Travel Reimbursement – 2015/2016 – approve the Board member and/or staff conference and travel expenses as per Schedule B.

3.8 Travel Reimbursement – 2015/2016 – approve the Board member and/or staff conference and travel expenses as per Schedule C.

3.9 Travel Reimbursement – 2015/2016 – approve the Board member and/or staff conference and travel expenses as per Schedule D.

3.10 Travel Reimbursement – 2015/2016 – approve the Board member and/or staff conference and travel expenses as per Schedule E.

3.11 Approval to Issue Checks – authorize the School Business Administrator to issue checks dated June 30, 2015 to be subsequently ratified by the Board of Education at its meeting of July 21, 2015.

3.12 Authorization to Cancel Outstanding Checks - authorize the School Business Administrator/Board Secretary to cancel the following outstanding checks:

<u>Account</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
Food Service	5377	2/18/14	\$65.00
General	38900	1/30/14	\$11.47
General	39256	3/26/14	\$183.09
General	39546	4/23/14	\$190.00
General	39589	4/23/14	\$350.00
General	40536	6/30/14	\$8,950.00
General	40589	6/30/14	\$145.00
General	41255	9/17/14	\$38.13
General	41843	11/26/14	\$8.99

3.13 Authorization for Change Orders - approve authorization to the operations, facilities and finance committee during the summer months of construction to approve change orders on facility projects in between board meetings capped at a limit of 2.5% of the base contract for the contractor for each change order with ratification to occur by the board of education at the subsequent business meeting.

3.14 Professional Services Agreement – approve a professional services agreement with Phoenix Advisors as Financial Advisor for the referendum at the following costs:

- For bonds issued: \$1.00 per \$1,000 for up to \$15,000,000 in par issued (minimum of \$13,500); \$0.75 per \$1,000 in par issued over \$15,000,000
- For notes issued: \$0.25 per \$1,000 issued (minimum of \$2,500)
- Out of Pocket Expenses None

3.15 Food Service Management Agreement – that the Board of Education renew the agreement with COMPASS GROUP USA, INC., by and through its CHARTWELLS Division as the district's Food Services management company for the 2015-2016 school year with the following management fee, guaranteed return and investment:

A. DURATION OF AGREEMENT

- 1) This agreement begins on July 1, 2015 and ends on June 30, 2016.

B. MANAGEMENT FEE(S)/GUARANTEES

1) FEES

Chartwells shall charge the Local Education Agency an Administrative Fee of five thousand three hundred and four dollars (\$5,304) per month for ten (10) months for an annual total of fifty-three thousand and forty dollars (\$53,040) during the academic year. Chartwells' Administrative Fee represents its overhead expenses necessary to operate the food service including, but not limited to: area and zone supervision; general support provided by Chartwells' corporate offices, including without limitation, accounting, purchasing, tax, legal, research, safety, quality assurance, payroll, auditing and other related administrative functions.

Management Fee. Chartwells shall charge the Local Education Agency a Management Fee of five thousand one hundred dollars (\$5,100) per month for ten (10) months for an annual total of fifty-one thousand dollars (\$51,000) during the academic year.

2) GUARANTEE

Conditional Guaranteed Return. Chartwells guarantees that the return to the LEA from the Food Service Program for the school year will be \$55,000. If the annual operating statement shows a return less than \$55,000, Chartwells will reduce its Management Fee by the difference between the actual and the guaranteed amount, but in no event shall the reimbursement obligation exceed the amount of Chartwells'

Management Fee, as set forth above. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.

1) CONDITIONS

- a) Cash and/or reimbursement levels from State and Federal sponsors do not fall below the levels estimated in Chartwells' proposed budget.
- b) The value of USDA donated foods will not be less than the value of USDA donated foods estimated in the previous Agreement year.
- c) The number of days meals are served during the school year will not be less than:

<u>School Category</u>	<u>Breakfast</u>	<u>Lunch</u>
Elementary Schools	N/A days	180 days
Middle Schools	N/A days	174 days
High Schools	N/A days	174 days

- d) Changes in district policies, practices and serving requirements including but not limited to changes in bell schedules, meal service periods or proposed staffing may result in an adjustment.
- e) The student enrollment for the current year will not be less than 4,761 students.
- f) The level of wages, salaries and fringe benefits will not exceed those included in Chartwells' budget. In the event of an increase in wages or fringe benefits payable to employees as a result of unionization or changes in minimum wage rates or taxes, the guarantee shall from the date of increase in wages, minimum wage rates, taxes or fringe benefits be adjusted by such actual increase.
- g) The number of participating health insurance participants does not exceed the level of participants in the prior year.
- h) The selling prices of Menu Pattern Meals and a la carte selections will not be less than the prior year.
- i) Service will not be interrupted as a result of fire, work stoppage, strike or school closing.
- j) The LEA and its representatives including but not limited to, school principals, teachers and LEA employees shall fully cooperate with Chartwells in the implementation of the Food Service Program. The LEA shall fully cooperate with Chartwells to limit the expansion of competitive food sales in order to maximize the gross receipts and other non-cash sales of the Food Service Program.
- k) The LEA shall have timely submitted all documentation for reimbursement claims, except where such failure is due to an act or omission of Chartwells.

- l) Make-up days due to inclement weather shall have equal or greater sales revenue as a normal day of operation for the period in which the inclement weather cancellation occurred.
- m) The number of students eligible for free and reduced price meals will be no less than that estimated in Chartwells' proposed budget.
- n) USDA donated foods received by the LEA are compatible with the menus outlined in writing by Chartwells.

In the event the foregoing conditions are not met during the school year, Chartwells' guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

- 3.16 School Lunch Prices – 2015/2016 – approve the following lunch prices and à la carte items as attached on Schedule A for the 2015/2016 school year:

<u>Type A Lunches</u>		<u>Milk Prices</u>	
Elementary (Grades 1-6)	\$2.30	Student	\$0.60
Middle School(Grades 7-8)	\$2.90	Adult	\$0.60
High School	\$2.90		
Reduced	\$0.40		
Adult at Elementary Schools	\$2.80		
Adult at Middle & High Schools	\$2.90		

- 3.17 Approve the Following Resolution Authorizing Agreement for Certain Legal Services – approve the following resolution:

WHEREAS, there exists a need for specialized legal services in connection with the capital program and the authorization and the issuance of obligations of the Board of Education of the Township of Montgomery in the County of Somerset (the “Board”), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the law firm of McManimon, Scotland & Baumann, L.L.C., Roseland, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET AS FOLLOWS:

- 1. The law firm of McManimon, Scotland & Baumann, L.L.C., Roseland, New Jersey is hereby retained to provide specialized legal services necessary in

connection with the capital program and the authorization and the issuance of obligations of the Board in accordance with an Agreement dated as of June 16, 2015 and submitted to the Board (the "Contract").

2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.
4. A notice in accordance with the Public School Contracts Law of new Jersey in the form attached hereto shall be published in the Courier News.

3.18 Resolution for Participation in Coordinated Transportation for the 2015-16 School Year – approve the following resolution:

WHEREAS, the Montgomery Township Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the MRESC, offers coordinated transportation services; and

WHEREAS, the MRESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Montgomery Township Board of Education as calculated by the billing formula adopted by the MRESC's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

- I. The MRESC will provide the following services:
 - a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer print-outs of student lists for all routes coordinated by MRESC;
 - d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - e. constant review and revision of routes;
 - f. provide transportation within three days or sooner after receipt of the written request; and

It is further agreed that the Montgomery Township Board of Education will provide the MRESC with the following:

- a. requests for special transportation on approved forms to be provided by the MRESC, completed in full and signed by authorized district personnel;
 - b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Montgomery Township Board of Education.
 - III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2015 and June 30, 2016.
 - IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- 3.19 Receipt and Award of Quote – Lease Purchase Financing – Quotes were received by the Middlesex Regional Educational Services Commission Lease Purchase Coordination Service on behalf of Montgomery Township Board of Education on May 21, 2015 for lease purchase financing as follows:

Vendor	Rate Bid	Effective Yield	Additional Fees
Municipal Leasing Consultants,	1.58%	2.746%	\$250 Escrow
US Bancorp Government Leasing and Finance, Inc. NJ	1.46%	2.550%	\$1,000 Escrow

It is recommended that the Board of Education award the quote for lease purchase financing for the Montgomery Township School District as follows:

Vendor	Rate Bid	Effective Yield	Additional Fees
US Bancorp Government Leasing and Finance, Inc. NJ	1.46%	2.550%	\$1,000 Escrow

3.20 Resolution Authorizing the Execution and Delivery of a Master Tax-Exempt Lease Purchase Agreement and Related Instruments and Determining Other Matters in Connection Therewith – Approve the following resolution:

WHEREAS, the governing body of the Montgomery Township Board of Education (“Lessee”) desires to obtain certain equipment (the “Equipment”) described in the Equipment Schedule to the Master Tax-Exempt Lease Purchase Agreement (collectively, the “Agreement”) with U.S. Bancorp Government Leasing and Finance, Inc. (“Lessor”), the form of which has been available for review by the governing body of Lessee prior to this meeting; and

WHEREAS, the Equipment is essential for the Lessee to perform its governmental functions; and

WHEREAS, Lessee has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment; and

WHEREAS, Lessee proposes to enter into the Agreement with Lessor substantially in the forms presented to this meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:

Section 1. It is hereby found and determined that the terms of the Agreement in the forms presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. The Agreement and the acquisition and financing of the Equipment under the terms and conditions as described in the Agreement are hereby approved. The School Business Administrator/Board Secretary of Lessee and any other officer of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Agreement with any changes, insertions and omissions therein as may be approved by the officers who execute the Agreement, such approval to be conclusively evidenced by such execution and delivery of the Agreement. The School Business Administrator/Board Secretary of the Lessee and any other officer of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Agreement and attest the same.

Section 3. The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Agreement.

Section 4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the “Code”), Lessee hereby specifically designates the Agreement as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Code.

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the Agreement executed on behalf of Lessee are the same as presented at such meeting of the governing body of Lessee, excepting only such changes, insertions and omissions as shall have been approved by the officers who executed the same.

3.21 Receipt/Award of Bid – Boiler and Heating Repair and Service (B16-04) – Bids were received on May 29, 2015 for boiler and heating repair and service as follows:

Vendors	Hourly Rate 8:00 AM-4:00 PM	July 1, 2015 through June 30, 2016		Part Mark-up Percentages
		Evening Rate 4:00 PM-8:00 AM	Overtime Rate Sat., Sun., Fed. Holidays	
United Welding & Plumbing Caldwell, NJ	\$72.00	\$108.00	\$108.00	5%
Core Mechanical Inc. Pennsauken, NJ	\$84.00	\$126.00	\$168.00	15%
Mack Industries Inc. Trenton, NJ	\$86.00	\$129.00	\$172.00	9%
Marlee Contractors LLC Hammonton, NJ	\$94.10	\$141.15	\$188.20	25%
Unitemp, Inc. Somerset, NJ	\$94.50	\$141.75	\$141.75	15%
Binsky & Snyder Service, LLC	\$98.00	\$147.00	\$196.00	10%

It is recommended that the Board of Education award the bid for boiler and heating repair and service as follows:

<u>Vendor</u>	July 1, 2015 – June 30, 2016
United Welding & Plumbing Caldwell, NJ	Hourly Rate- \$72.00
	8:00 AM-4:00 PM
	Evening Rate- \$108.00
	4:00 PM-8:00 AM
	Overtime Rate-Sat., Sun. & Holidays \$108.00
Part Mark-Up %:	5%

3.22 Approval of Weather Services 2015-16 School Year – approve Weatherworks services for the 2015-16 school year in the amount of \$607.

- 3.23 Receipt/Award of Quote – Barracuda Networking Products (Quote #Q16-07) – Quotes were received for Barracuda networking products as follows:

<u>Vendors</u>	<u>Base Quotes</u>
ePlus Inc. Newtown, PA	\$23,558.42
TLIC Worldwide, Inc. Exter, RI	\$23,931.37

It is recommended that the Board of Education award Quote Q16-07 for Barracuda networking products as follows:

<u>Vendor</u>	
ePlus Inc. Newtown, PA	\$23,558.42

- 3.24 Approval for the Purchase of Extreme Works NBD AHR Products, Installation of 2 Gig Switch Connections, Fiber Patch Cords and Stacking Cable – Approve the purchase of Extreme Works NBD AHR products, installation service of 2 Gig switch connections in Montgomery High School, Upper Montgomery Middle School and Lower Montgomery Middle School, fiber patch cords and stacking cable entered into on behalf of the State of New Jersey Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, Data Communications Equipment (M-7000):

<u>Vendor</u>	<u>State Contract #</u>	<u>Total</u>
Marketing Matters, Inc. Db a Networking Matters, Inc. Beverly, NJ	#87722	\$44,735.00

- 3.25 Resolution to Transfer Current Year Surplus to Capital Reserve – approve the following resolution to transfer current year surplus to capital reserve:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7F-7b. permit a Board of Education to establish and/or deposit into a capital reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montgomery Township Board of Education wishes to deposit anticipated current year surplus into a capital reserve account at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$300,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that it hereby authorizes the district's School Business Administrator to request approval from the Somerset County Executive County Superintendent to make this transfer consistent with all applicable laws and regulations.

- 3.26 Resolution to Establish and to Transfer Current Year Surplus to Emergency Reserve – approve the following resolution to transfer current year surplus to emergency reserve:

WHEREAS, NJSA 18A:7F-41c (1). permits a Board of Education to establish and/or deposit into an emergency reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montgomery Township Board of Education wishes to establish and to deposit anticipated current year surplus into an emergency reserve account at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$450,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that it hereby authorizes the district's School Business Administrator to request approval from the Somerset County Executive County Superintendent to make this transfer consistent with all applicable laws and regulations.

- 3.27 Approval for Genesis Student Information System, Interface Connectors and Off-Site Secure Data Back-Up Services – award the contract for Genesis student information system, interface connectors and off-site secure data back-up services as follows:

<u>Vendor</u>	
Genesis Educational Services Jamesburg, NJ	\$21,671.00

- 3.28 Approval for the Purchase of Apple Computer Products – approve the purchase of 45, iPad Air Wi-Fi and four, MacBook Pro 15 inch with AppleCare Protection, a Bretford Powersync Cart and Apple musical accessories entered into on behalf of the State of New Jersey Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, WSCA Computer Contract (M-0483):

<u>Vendor</u>	<u>State Contract #</u>	<u>Total</u>
Apple Computer Inc. Austin, TX	#70259	\$46,455.05

- 3.29 Approval for the Purchase and Installation of Epson BrightLink 585Wi LCD Projectors and Installation and Cabling of Access Points – approve the purchase and installation of 52, Epson BrightLink 585Wi LCD projectors, Epson ELP-DC11 document cameras, HP Business Desktop ProDesk 400 G1 desktop computers, HP 20” LED LCD monitors, LG External Ultra Slim Portable DVDRW’s including installation, miscellaneous cable packs and electrical outlets. Also requesting approval of installation and cabling of each Access Point into designated classrooms entered into on behalf of the EIRC, Educational Information and Resource Center, Cooperative Pricing System #239EIRCCPS, Mullica Hill, NJ for \$190,148.00.
- 3.30 Approval for the Purchase of District Technology Equipment and Supplies – approve the purchase of Cetecea Astronaut sound system for Brightlinks, Cisco Meraki MR34 Cloud for the expansion of the WiFi network in the district, laptops, docking stations, printers, desktop monitors and computers, chromebooks, digital cameras and other miscellaneous technology supplies entered into on behalf of the Middlesex Regional Educational Services Commission Cooperative Pricing System #65MCESCCPS, Technology Supplies Bid # MRESC 13/14-04.

<u>Vendor</u>	<u>Contract Title and MRESC Contract #</u>	<u>Total</u>
CDW-G Vernon Hills, IL	Technology Supplies Bid # MRESC 13/14-04	\$180,413.12

- 3.31 Approve Resolution for Renewal of Membership with School Alliance Insurance Fund – approve the following resolution:

WHEREAS, the Montgomery Twp. Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2015 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following types of coverages:

- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2015, and ending July 1, 2018 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently

existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.

2. The Educational Facility's Business Official, Annette M. Wells, is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.

3.32 Approve Resolution for Renewal of Membership with the New Jersey Schools Insurance Group (NJSIG) -

WHEREAS, the NJSIG seeks to provide its members with protection, services and savings relating to insurance and self-insurance;

WHEREAS, two or more educational institutions have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.* and the regulations promulgated pursuant thereto;

WHEREAS, the Educational Institution has resolved to apply for and/or renew its membership with NJSIG; and

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG.

NOW, THEREFORE, it is agreed as follows:

1. The Educational Institution hereby establishes/renews its membership with NJSIG for a three (3) year period, beginning July 1, 2015 and ending July 1, 2018 at 12:01 a.m. eastern standard time.
2. The Educational Institution agrees to participate in NJSIG with respect to the types of coverage stated in the Renewal of Membership Resolution, attached hereto as Exhibit "A."
3. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG and as from time to time amended by NJSIG and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.
4. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG Plan of Risk Management.

5. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liability of each and every member of NJSIG all of whom, as a condition of membership in NJSIG, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
 6. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand.
 7. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations.
 8. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A: 18B-1 *et. seq.* and such other statutes and regulations as may be applicable.
 9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute this Agreement to renew membership.
- 3.33 Approve Consultant for Labor Relations – approve an agreement with the New Jersey School Boards Association Labor Relations Department for salary guide analysis at a cost of \$120 per hour.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT