

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION  
Upper Middle School Media Center  
375 Burnt Hill Road  
Skillman, New Jersey 08558**

**WORKSHOP AND BUSINESS MEETING MINUTES  
Tuesday, October 15, 2019**

CALL TO ORDER - By President Chenette at 6:00 p.m.

STATEMENT OF OPEN MEETING AND PUBLIC PRESENTATION – By President Chenette

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 4, 2019 and October 11, 2019. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education. This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes. It is the School Board’s intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

- |                               |                          |
|-------------------------------|--------------------------|
| Phyllis Bursh – Present       | Jinesh Patel - Present   |
| Minky Chenette - Present      | Ranjana Rao - Present    |
| Dharmesh Doshi – Absent       | Shreesh Tiwari - Present |
| Amy Miller – Absent           | Joanne Tonkin – Present  |
| Michael Morack, Jr. - Present |                          |

Also Present: Mary McLoughlin, Acting Superintendent of Schools  
Damian Pappa, Acting Assistant Superintendent of Schools  
Mark Kramer, Interim School Business Administrator/Board Secretary  
David Palumbo, Associate School Business Administrator/Assistant Board Secretary

**EXECUTIVE SESSION – 6:00 p.m.**

Mr. Patel motioned that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying reports and the superintendent search process seconded by Mr. Morack.

**ROLL CALL – Consensus**

Phyllis Bursh – Yes	Jinesh Patel - Yes
Minkyo Chenette - Yes	Ranjana Rao - Yes
Dharmesh Doshi – Absent	Shreesh Tiwari – Yes
Amy Miller – Absent	Joanne Tonkin – Yes
Michael Morack, Jr. – Yes	

Mr. Doshi arrived at 6:08 p.m.  
Ms. Miller arrived at 6:39 p.m.

**RECONVENE THE REGULAR ORDER OF BUSINESS AT 7:39 P.M.**

**ROLL CALL - Visual**

Phyllis Bursh – Yes	Jinesh Patel - Yes
Minkyo Chenette - Yes	Ranjana Rao - Yes
Dharmesh Doshi – Yes	Shreesh Tiwari – Yes
Amy Miller – Yes	Joanne Tonkin – Yes
Michael Morack, Jr. – Yes	

**SUPERINTENDENT’S REPORT/PRESENTATIONS**

1. Ms. McLoughlin updated the public on the status of the implementation of full-day kindergarten and school start times. An outside vendor will be running some busing scenarios relating to changing school start times for the 2020/2021 school year.
2. Presentation - MTSD Statewide Assessment Results: 2018-2019
  - a. Mr. Damian Pappa gave a PowerPoint presentation on the district’s assessment results. The board had several questions on the varying levels and changes in scores of students from year to year. The board questioned if the GPAs of students in the AP courses correlate with their AP exam scores. The board had a discussion about the assessments the district utilizes and whether or not the data is being used effectively and/or if a change in the assessments needs to be made. Mr. Pappa addressed the questions and comments.
3. District Student Safety Data System (SSDS) Report, 2018-2019, Period 2 – Ms. McLoughlin reviewed the SSSA report with the board.

- 4. Harassment, Intimidation and Bullying (HIB) – Investigations, Trainings and Programs
  - a. Ms. McLoughlin gave a PowerPoint presentation to the board on the HIB climate of the district.
  - b. The Board had the following comments which were addressed by Ms. McLoughlin: What happens to violators in instances where HIB was not affirmed; do instances of affirmed cases of HIB follow students through the college application process; are there repeat offenders of HIB; the forms of HIB are trending from racism to sexual orientation.

Ms. Rao left the Board meeting at 9:24 p.m.

**NEW BUSINESS FROM BOARD/PUBLIC**

- Ms. Yan Wang, 16 Burton Circle, Princeton, stated that she is upset that the district is not offering the Chinese AP exam. Many Montgomery students go on to perform well in college because of these exams.
- Ms. Wenyan Wang, 75 Ketcham Road, stated she hoped that the district and community can come to an agreement to offer the Chinese AP exams to students. She stated she was not happy with the reasons the district offered in its letter to parents last Friday indicating why the test won't be administered.

The board listened to the concerns stated by members of the public and responded to this sensitive matter.

**COMMITTEE/REPRESENTATIVE REPORTS**

Representative Reports

- Student Representative Report – None
- MTEA Report - Mr. Scott Mason, MTEA President, reported that the district is maintaining good collaboration; a delegation of administration and staff will be facilitating training for a delegation from South Africa and the Music from the Heart performance by MTEA staff members will be held on May 9, 2019.
- Board Member Delegate/Representative Reports – (SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)
  - Ms. Tonkin reported that the Municipal Alliance is looking into the vaping concern; the Somerset County Educational Services Commission will provide districts with a free cost analysis of OOD transportation costs to determine if they can save districts money; mindful meditation workshops will be offered for all child study team members and the new Dawn Academy offers both recovery and therapeutic programs. The SCESC will also be opening a K-2 class for students presenting with behavioral challenges.

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI) – Ms. Miller reported that the committee discussed the Chinese AP exam issue and will take a look at the correlations between AP exam results and GPAs.
- Operations, Facilities and Finance Committee (OFF) – Mr. Tiwari reported that that Bond Counsel, Lisa Gorab, stated the district has a very good credit rating and discussed the factors behind such a rating; funding requirements and options for full-day kindergarten and delayed start time for the high school; facilities update on the high school kitchen and upper middle school fuel pumps and stated the next meeting will be November 22, 2019.
- Policy and Communications Committee (PCC) – Ms. Bursh reported that the committee will be meeting tomorrow morning.
- Human Resource Committee (HRC) – Ms. Tonkin reported that the APSMT representative, Adam Warshafsky, is happy with the collaborative effort of the board and union; aligned HRS goals with the Board of Education’s focus areas; HRC charter was accepted by the committee; reviewed the organizational chart of the district; superintendent search and reviewed the job descriptions of the Technology Supervisor, Director of Safety and Security and the Superintendent.
- President’s Report – Ms. Chenette reported on the negotiations with the APSMT including interest based bargaining (IBB); the change in start times for high schools; NJSBA conference is next week and will be attended by four board members and the special meeting on October 29<sup>th</sup> hosted by Gwen Thornton from NJSBA.

**REVIEW OF MINUTES** - Mr. Morack motioned that the Board of Education approve the minutes of the following Board Meetings seconded by Mr. Doshi.

- |                       |                               |
|-----------------------|-------------------------------|
| 1. September 10, 2019 | Executive Session I Meeting   |
| 2. September 10, 2019 | Executive Session II Meeting  |
| 3. September 10, 2019 | Workshop and Business Meeting |
| 4. September 24, 2019 | Executive Session Meeting     |
| 5. September 24, 2019 | Business Meeting              |

ROLL CALL

Dharmesh Doshi – Yes	Amy Miller – Yes	Michael Morack, Jr. – Yes
Jinesh Patel – Yes	Ranjana Rao – Absent	Shreesh Tiwari – Yes
Joanne Tonkin – Yes	Phyllis Bursh – Yes	Minky Chenette - Yes

**CORRESPONDENCE TO THE BOARD** – List of correspondence to the Board:

1. Email dated 9/24/19 from L. Rose regarding Verizon cell tower
2. Email dated 9/25/19 from W. Wang regarding AP Chinese tests offered to MHS students
3. Email dated 10/1/19 from Z. Lei regarding AP Chinese tests offered to MHS students
4. Email dated 10/2/19 from X. Yang regarding AP Chinese Test
5. Email dated 10/2/19 from Y. Fu regarding AP Chinese Test

6. Email dated 10/2/19 from R. Li regarding AP Chinese Test
7. Email dated 10/2/19 from W. Wanyan regarding AP Chinese tests offered to MHS students
8. Email dated 10/2/19 from T. Zhang regarding AP Chinese Test
9. Email dated 10/2/19 from Z. Gao regarding AP Chinese Test
10. Email dated 10/2/19 from A. Liu regarding AP tests to self-study students
11. Email dated 10/2/19 from W. Lin regarding school calendar
12. Email dated 10/2/19 from C. Zhao regarding Chinese AP test for MHS students
13. Email dated 10/2/19 from J. Zhu regarding Montgomery AP Chinese Test
14. Email dated 10/2/19 from C. Cui regarding Chinese AP test
15. Email dated 10/3/19 from G. Young regarding AP Chinese test
16. Email dated 10/3/19 from B. Wang regarding AP Chinese test
17. Email dated 10/3/19 from L. Lim regarding AP Chinese petition
18. Email dated 10/6/19 from Z. Lei regarding Chinese AP test for MHS students
19. Email dated 10/7/19 from W. Wang regarding MHS to offer AP Chinese tests to students
20. Email dated 10/8/19 from Z. Lei regarding Chinese AP tests offered to MHS students

**PUBLIC COMMENTS**

- Mr. Zhijun Lei, 3 Hendricks Drive, stated that many Chinese students and parents are disappointed with the decision of the board.
- Ms. Li Kuang, Pike Run, asked if there can be HIB between a student and a teacher. She also stated that she was disappointed that the students would not be able to take the Chinese AP exam because they have worked so hard.

**ACTION AGENDA**

Mr. Patel motioned items 1.1. through 4.6 seconded by Mr. Tiwari.

**ROLL CALL**

Dharmesh Doshi – Yes	Amy Miller – Yes	Michael Morack, Jr. – Yes
Jinesh Patel – Yes	Ranjana Rao – Absent	Shreesh Tiwari – Yes
Joanne Tonkin – Yes	Phyllis Bursh – Yes	Minky Chenette - Yes

**1.0 ADMINISTRATIVE**

1.1 Routine Monthly Reports – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Student Safety Data System (SSDS) Report, 2018-2019, Period 2

1.2 Policy Second Reading - Accept and adopt the following policies following a second reading:

- 2330 Homework
- 3125.2 Employment of Substitute Teachers
- 3141 Resignation
- 3211.3 Consulting Outside the District
- 3231 Outside Employment as Athletic Coach
- 4211.3 Consulting Outside the District
- 5752 Marital Status and Pregnancy
- 6831 Withholding or Recovering State Aid

1.3 HIB Self-Assessment 2018-2019

WHEREAS, the Superintendent of Schools has recommended that the Board of Education approve the schools' completed Harassment, Intimidation, and Bullying Self-Assessment Scores for the 2018-2019 school year;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Superintendent's recommendation;

NOW, THEREFORE BE IT RESOLVED, that the HIB School Self-Assessment is approved by the Board of Education on October 15, 2019.

2.0 CURRICULUM & INSTRUCTION

2.1 Consultant Approvals 2019-2020 - Approve the following consultants for the 2019-2020 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Educational Specialized Associates LLC	Educational Evaluation Psychological Evaluation Neurological Evaluation Neurodevelopmental Assessment Speech/Language Assessment Occupational Therapy Evaluation Physical Therapy Evaluation Home Instruction Assistive Technology Evaluations	\$500.00/Eval \$500.00/Eval \$800.00/Eval \$800.00/Eval \$500.00/Each \$500.00/Each \$500.00/Each \$75.00/hour \$1200.00/Each
Nancy Distelcamp, Injury Prevention Coordinator Bristol-Myers Squibb Trauma Center at Capital Health Regional Medical Center	"Stop The Bleed" Professional Development Training November 6, 2019	No Charge

Voyager Sopris Learning Cambium Learning Group	½ Day Training on Language! Live	\$1,500.00
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## 2.2 Out-of-District Placements 2019-2020

Approve the following Out-of-District placements for the 2019-2020 School Year:

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
103382	Academy Learning Center	9/4/19-6/19/20		\$56,340.00	\$56,340.00
103382	Academy Learning Center 1:1 Aide	9/4/19-6/19/20		\$39,420.00	\$39,420.00
000686	SC ESC Career Center – Part Time	9/5/19-6/30/20		\$15,750.00	\$15,750.00
000833	Shepard Preparatory High School	10/8/19-6/19/20		\$47,191.44	\$47,191.44
102423	Somerset County Vo-Tech Full Time	9/5/19-6/22/20		\$1,325.00	\$1,325.00
102061	Somerset County Vo-Tech Full Time	9/5/19-6/22/20		\$1,325.00	\$1,325.00
103271	Somerset County Vo-Tech Full Time	9/5/19-6/22/20		\$1,325.00	\$1,325.00
100781	Somerset County Vo-Tech Full Time	9/5/19-6/22/20		\$1,325.00	\$1,325.00
101608	Somerset County Vo-Tech Full Time	9/5/19-6/22/20		\$1,325.00	\$1,325.00
181958	Somerset County Vo-Tech Full Time	9/5/19-6/22/20		\$1,325.00	\$1,325.00
101449	Somerset County Vo-Tech Full Time	9/5/19-6/22/20		\$1,325.00	\$1,325.00
001253	Somerset County Vo-Tech	9/5/19-6/22/20		\$662.50	\$662.50
101822	Somerset County Vo-Tech	9/5/19-6/22/20		\$662.50	\$662.50
101315	Somerset County Vo-Tech	9/5/19-6/22/20		\$662.50	\$662.50
100669	Somerset County Vo-Tech	9/5/19-6/22/20		\$662.50	\$662.50
105505	Somerset County Vo-Tech	9/5/19-6/22/20		\$662.50	\$662.50
100818	Somerset County Vo-Tech	9/5/19-6/22/20		\$662.50	\$662.50

101318	Somerset County Vo-Tech	9/5/19-6/22/20		\$662.50	\$662.50
107250	Somerset County Vo-Tech	9/5/19-6/22/20		\$662.50	\$662.50
100273	Somerset County Vo-Tech	9/5/19-6/22/20		\$662.50	\$662.50
104713	Somerset County Vo-Tech	9/5/19-6/22/20		\$662.50	\$662.50
106544	Somerset County Vo-Tech TOPS	9/5/19-6/22/20		\$25,500.00	\$25,500.00
105893	Douglass Developmental Disabilities Center	10/21/19-6/18/20		\$93,305.29	\$93,305.29

### **3.0 OPERATIONS, FACILITIES AND FINANCE**

#### **3.1 Acceptance of the Financial Reports**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending September 30, 2019 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending September 30, 2019; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

#### **3.2 Approval of Transfers**

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and



WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through September 30, 2019 within the 2019-2020 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill Lists

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated September 26, 2019, September 27, 2019, October 2, 2019 and October 16, 2019 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$8,750,660.98 and

<b>General Account</b>	\$8,496,543.91
<b>Food Service Account</b>	\$ 254,117.07
<b>TOTAL</b>	<b>\$8,750,660.98</b>

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement –2019/2020 – approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 10/15/19 (see Pages 12-13).

3.5 Submission of Comprehensive Maintenance Three-Year Plan – approve the following resolution regarding the approval and submission of the district’s comprehensive maintenance plan:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the plan for the various school facilities of the Montgomery Township School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, and

Now, therefore, be it resolved, that the Montgomery Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Montgomery Township School District in compliance with Department of Education requirements.

3.6 Approval of New Jersey School Boards Association to Perform Superintendent Search – approve the New Jersey School Boards Association to perform a superintendent search at a cost not to exceed \$15,000.

#### **4.0 PERSONNEL**

4.1 Approval of Personnel Agenda – approve the personnel agenda as attached (see Pages 14-20).

4.2 Resolution Authorizing Administrative Leave of Employee (see Page 20).

4.3 Resolution Authorizing Administrative Leave of Employee (see Page 21).

4.4 Resolution Approving Technology Supervisor Job Description (See Page 21).

4.5 Resolution Approving Director of Safety and Security Job Description (See Page 21).

4.6 Resolution Approving Superintendent Job Description (See Page 21).

#### **ANNOUNCEMENTS BY THE PRESIDENT**

None

**ADJOURNMENT**

Mr. Patel motioned to adjourn at 10:03 p.m. seconded by Ms. Miller.

**ROLL CALL**

Dharmesh Doshi – Yes  
Jinesh Patel – Yes  
Joanne Tonkin – Yes

Amy Miller – Yes  
Ranjana Rao – Absent  
Phyllis Bursh – Yes

Michael Morack, Jr. – Yes  
Shreesh Tiwari – Yes  
Minkyo Chenette - Yes

The meeting was adjourned at 10:03 p.m.

Respectfully submitted,



Mark Kramer  
Interim Board Secretary

## Montgomery Township Board of Education Travel Reimbursement Requests 2019/2020

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.35)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
District Staff	OHES, VES, LMS, UMS & MHS	2019-2020 School Year	Rider SELECT NGSS Workshops					\$300.00		\$300.00	
Kelly Apel	MHS	10/23 - 10/25/19	University of Texas - Dallas/McDermott Scholars Program Counselor Workshop		\$24.57					\$24.57	\$14.57
Susanne Asral	MHS	11/6/2019	STAMP Data Review					\$90.00		\$90.00	\$90.00
Sharon Baller	OHES	12/9 - 12/10/19	NJSAL 2019 Fall Conference					\$240.00		\$240.00	\$140.00
Nathalie Bogen	MHS	11/6/2019	STAMP Data Review					\$90.00		\$90.00	\$90.00
Erin Brown	VES	1/29/2020	Center for Literacy Development Annual Series 2019-2020		\$6.02			\$155.00		\$161.02	\$161.02
Cathy Carr	VES	11/12/2019	Making Crosscutting Concepts Explicit					\$125.00		\$125.00	\$125.00
Mary Chemris	UMS	10/26/2019	AMTNJ Conference					\$149.95		\$149.95	\$149.95
Stacey Delbridge	MHS	11/11 - 11/13/19	Trauma Informed School Conference					\$469.00	\$652.00	\$1,673.00	\$1,673.00
William Dominick	MHS	11/6/2019	STAMP Data Review			\$190.00	\$362.00	\$90.00		\$90.00	\$90.00
Katie Foster	LMS	10/20 - 10/21/19	Lake Conference for K-12 Physical Education		\$23.80			\$100.00		\$123.80	
Katie Foster	LMS	10/30/2019	Adapted Health & Physical Education Conference		\$6.51			\$50.00		\$56.51	\$180.31
Lisa Franey	VES	12/10/19	NJASL Fall Conference 2019					\$200.00		\$200.00	\$200.00
Melissa Hodgson	MHS	12/6/2019	NJCHE Annual Conference	\$12.00				\$80.00		\$92.00	\$92.00
Gina Iacono***	MHS	11/22 - 11/24/19	NCTE Annual Conference				\$505.89			\$505.89	\$1,185.62
Sarah Juarez	UMS	10/21 - 11/10/19	Harvard Education: Teaching Students to ask their own Questions" Online					\$199.00		\$199.00	\$199.00
Kelli Kallens	UMS	10/21 - 11/10/19	Harvard Education: Teaching Students to ask their own Questions" Online					\$199.00		\$199.00	\$199.00
Temmy Kim***	MHS	11/22 - 11/24/19	NCTE Annual Conference			\$505.89		\$90.00		\$90.00	\$1,223.81
Valeriya Kotok	MHS	11/6/2019	STAMP Data Review					\$90.00		\$90.00	\$90.00
Anita LaPorte	VES	10/26/2019	NJSHA Fall Conference: Technology and the SLP		\$10.68			\$135.00		\$145.68	\$145.68
Clarisa Lescano Lopez	MHS	11/6/2019	STAMP Data Review					\$90.00		\$90.00	\$90.00

## Montgomery Township Board of Education Travel Reimbursement Requests 2019/2020

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.35)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Karin Lee	MHS	11/6/2019	STAMP Data Review					\$90.00		\$90.00	\$90.00
Elsa Licinski	MHS	11/6/2019	STAMP Data Review					\$90.00		\$90.00	\$90.00
Meghan Linck	LMS	12/10/2019	NJASL Fall Conference 2019					\$160.00		\$160.00	\$160.00
Kevin Lonergan	UMS	10/21 - 11/10/19	Harvard Education: Teaching Students to ask their own Questions" Online					\$199.00		\$199.00	\$199.00
Stephanie Mardikian	UMS	10/25/2019	Assoc. of Math Teachers of NJ Annual Conference					\$149.95		\$149.95	\$149.95
L. Kimberly Marshall	MHS	11/6/2019	STAMP Data Review					\$90.00		\$90.00	\$90.00
Casey Maxwell	VES	1/23 & 3/27/20	3-D Teaching & Learning for Grades K-5 Workshop!		\$17.36					\$17.36	\$44.24
Jamie Meeker***	MHS	11/21 - 11/24/19	NCTE Annual Conference			\$657.00				\$657.00	\$1,526.16
Eliana Molano	MHS	11/6/2019	STAMP Data Review					\$90.00		\$90.00	\$90.00
Amy Monaco	OHES/VES	11/15/2019	Leadership Challenge in Implementing Units of Study in Reading					\$185.00		\$185.00	
Amy Monaco	OHES/VES	1/29/2020	Jennifer Serravallo - Complete Comprehension					\$155.00		\$155.00	\$340.00
Gale Murphy	MHS	12/6/2019	NJ Council for History Education					\$80.00		\$80.00	\$80.00
Gene Porcelli	MHS	12/6/2019	NJ Council for History Education					\$80.00		\$80.00	\$80.00
Lynn Powers	LMS	10/23/2019	New Jersey Science Convention		\$0.91			\$180.00		\$180.91	\$180.00
Betsy Randolph	UMS	10/21 - 11/10/19	Harvard Education: Teaching Students to ask their own Questions" Online					\$199.00		\$199.00	\$199.00
Lisa Romano	UMS	10/21 - 11/10/19	Harvard Education: Teaching Students to ask their own Questions" Online					\$199.00		\$199.00	\$199.00
Rebecca Salazar	MHS	11/6/2019	STAMP Data Review					\$90.00		\$90.00	\$90.00
Wendy Senatra	OHES	11/22/2019	Mindful Meditation Workshop		\$9.10					\$9.10	\$9.10
Alison Sheibofsky	UMS	10/21 - 11/10/19	Harvard Education: Teaching Students to ask their own Questions" Online					\$199.00		\$199.00	\$199.00
Karen Stalowski	MHS	10/18/2019	Somerset County Curriculum Consortium		\$4.59					\$4.59	\$1,217.59
Krista Stefanisko	VES	1/29/2020	Center for Literacy Development		\$9.38			\$155.00		\$164.38	\$164.38
Jason Sullivan	MHS	10/22/2019	New Jersey Science Convention					\$180.00		\$180.00	\$1,877.50
Linda Truscinski	VES	11/12/2019	Making Crosscutting Concepts Explicit		\$11.90			\$125.00		\$136.90	\$136.90
Tracy Vail	OHES	11/22/2019	Mindful Meditation Workshop		\$9.24					\$9.24	\$9.24
Elizabeth Wasiak	UMS	12/10/2019	NJASL Fall Conference 2019					\$160.00		\$160.00	\$160.00

\*Excluding Tolls

\*\*Estimated

BOE 10/15/2019

\*\*\*Includes Registrations

\*\*\*Revised - Previously board approved on 7/16/19.

**4.1 PERSONNEL****Resignations/Retirements/ Rescissions**

<b>Location</b>	<b>First</b>	<b>Last</b>	<b>Position</b>	<b>Effective</b>	<b>Reason</b>	<b>Dates of Employment/Notes</b>
DISTRICT	Robyn	Friedlander	Transportation Supervisor SPV.BO.TRNS.NA.01	07/01/2020	Retirement	10/29/2007 – 06/30/2020
MHS	Marie	Numata	Teacher/Science (Leave Replacement) TCH.HS.SCNC.MG.08	10/19/2019	Resignation	09/01/2019 – 10/18/2019
VES	Nancy	Singer-Slack	Educational Support Assistant (.48) AID.VS.ESA.UG.02	11/09/2019	Resignation	09/01/2015 – 11/08/2019

**Leaves of Absence**

<b>Location</b>	<b>First</b>	<b>Last</b>	<b>Position</b>	<b>Type of Leave</b>	<b>Dates of Leave/Notes</b>
LMS	Danielle	Basilone	Paraprofessional AID.LM.TIA.RC.08	FMLA Anticipated Return	10/07/2019 – 10/11/2019 (Unpaid; w/Benefits) 10/14/2019
OHES	Jaimie	Scott	Teacher/Grade 2 TCH.OH.TCHR.02.13	Leave of Absence Anticipated Return	11/11/2019 – 03/10/2020 (Paid; w/ Benefits) 03/11/2020
OHES	Cara	Zimmerman	Teacher/Grade 1 TCH.OH.TCHR.01.04	Leave of Absence Anticipated Return	09/25/2019 (.5 day) – 10/04/2019 (Paid; waives Benefits) 10/07/2019

## Appointments/Renewals (Non-Certificated Staff)

Location	First	Last	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
LMS	Tara	Andreychak **	Secretary/Book 12 Mo (Leave Replacement) SEC.LM.PRIN.UG.01	Megan Bladel	3	\$49,645	Yes	11/25/2019 – 06/30/2020
OHES	Shayla	Ansari	Paraprofessional AID.OH.TIA.EO.06	Nicole Benz	4-5	\$26,315	Yes	10/16/2019 – 06/30/2019
UMS	Robert	Guardigli	Paraprofessional AID.OH.TIA.EO.15	Erica McGlynn	1	\$25,550		09/01/2019 – 06/30/2020 - Revised
OHES	Sukanya	Paul **	Educational Support Assistant (.48) AID.OH.ESA.UG.03	Regina Fernandez	1	\$10,627	Yes	10/16/2019 – 06/30/2020
UMS	Eduardo	Sosa	Custodian CUS.UM.CUST.NA.03 2 <sup>nd</sup> Shift Stipend	Miguel Santizo	2	\$37,700 \$686	Yes	10/02/2019 – 06/30/2020 - Revised
OHES	Gitika	Yadav	Paraprofessional (.48) AID.OH.TIA.PS.05	Shayla Ansari	1	\$12,264	Yes	10/16/2019 – 06/30/2019

## Transfers/Voluntary and In-Voluntary Reassignments

New Position/Location	First	Last	Previous Position/Location	Degree	Step	Salary	Dates of Employment
Paraprofessional/OHES AID.VS.TIA.LD.01	Kristina	Popp	Paraprofessional/VES AID.VS.TIA.LD.01	N/A	4-5	\$26,315	09/18/2019 – 10/14/2019 - Revised
Paraprofessional/UMS/LMS AID.UM.TIA.LD.02 AID.LM.TIA.EO.16	Diane	Talarico	Paraprofessional/UMS AID.UM.TIA.LD.02	N/A	13	\$28,835	10/14/2019 – 06/30/2019

**Appointments/Substitutes**

<b>Location</b>	<b>First</b>	<b>Last</b>	<b>Position</b>	<b>Status</b>	<b>Dates of Employment/Notes</b>
DISTRICT	Tara	Andreychak **	Substitute Secretary/Clerk	NEW	2019-2020
DISTRICT	Lolia Estella	Feliz	Substitute Custodian	NEW	2019-2020
DISTRICT	Sivakami	Gopalakrishnan	Substitute Teacher/Paraprofessional	NEW	2019-2020
DISTRICT	Lindsay	Moore	Substitute Teacher/Paraprofessional	NEW	2019-2020
DISTRICT	Michael	Pettis **	Substitute Teacher/Paraprofessional	NEW	2019-2020
DISTRICT	Faith	Schnitzlein	Substitute Teacher/Paraprofessional	NEW	2019-2020

**Renewals/Substitutes**

<b>Location</b>	<b>First</b>	<b>Last</b>	<b>Position</b>	<b>Status</b>	<b>Dates of Employment/Notes</b>
DISTRICT	Nicholas	Albani	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Anna	Beier	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Brett	Campion	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Sumita	Das	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Shannon	Devine	Substitute Teacher/Paraprofessional/Secretary/Clerk	RENEW	2019-2020
DISTRICT	William	Dominick	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Taylor	Donovan	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Jaelyn	Eisenmann	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Allison	England	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Julia	Ferrante	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Evan	Greenberg	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Henrietta	Hansen	Substitute Secretary/Clerk	RENEW	2019-2020
DISTRICT	Blanche	Mikrut	Substitute Nurse	RENEW	2019-2020
DISTRICT	Celine	Mileham	Substitute Teacher/Paraprofessional	RENEW	2019-2020



DISTRICT	Rashmi	Pandey	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Malgorzata	Popowicz Solowiej	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Joshua	Prevost	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Daniel	Pungello	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Nancy	Rivera	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Elisabeth	Ruley	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Ashley	Shahidullah	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Wendy	Sheehan	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Marilyn	Sherman	Substitute Teacher/Paraprofessional	RENEW	2019-2020
DISTRICT	Rohini	Tewary	Substitute Teacher/Paraprofessional/Secretary/Clerk	RENEW	2019-2020
DISTRICT	Dawn	Tidona	Substitute Teacher/Paraprofessional/Secretary/Clerk	RENEW	2019-2020
DISTRICT	Rupande	Valera	Substitute Teacher/Paraprofessional	RENEW	2019-2020

## Tuition Reimbursement

Location	First	Last	School	Semester	Credits	Reimbursed Amount	Course
VES	Amanda	Bassford	University of LaVerne	Fall 2019	3	\$375.00	Motivating Students Who Don't Care
VES	Joseph	Bassford	University of LaVerne	Fall 2019	3	\$375.00	Learning and the Brain
OHES	Meghan	Bauer	Greenville University <i>*Revised</i>	Fall 2019	3	\$404.10 <i>*Revised</i>	Strategies for Addressing Student Anxiety
VES	Jillian	Chianese	University of LaVerne	Fall 2019	3	\$375.00	Motivating Students Who Don't Care
VES	Jillian	Chianese	University of LaVerne	Fall 2019	3	\$375.00	Classroom Management for Elementary Teachers
VES	Jillian	Chianese	University of LaVerne	Fall 2019	3	\$375.00	Building Classroom Discipline
OHES	Rachel	Dolci	Ball State University	Fall 2019	3	\$1,629.00	Behavior Consultation
OHES	Julia	Lee	University of LaVerne	Fall 2019	3	\$375.00	Effective Character Education
LMS	Melissa	LiVoti	Southern New Hampshire University	Fall 2019	3	\$1,881.00	Assessment for Student Learning
LMS	Bianca	Olsen	University of LaVerne	Fall 2019	3	\$375.00	Ancient Egypt

OHES	Trevor	Reeder	University of LaVerne	Fall 2019	3	\$375.00	How the Brain Learns to Read: Decoding, Comprehension & Motivation
OHES	Lorena	SantaMaria	Kean University	Fall 2019	3	\$1574.37	Multicultural Learner in Diverse Setting
OHES	Lorena	SantaMaria	Kean University	Fall 2019	3	\$1574.37	Community Psychology
OHES	Lorena	SantaMaria	Kean University	Fall 2019	3	\$1574.37	Comparative Spanish Grammar
MHS	Kristina	Shebchuk	TCNJ	Fall 2019	3	\$2,425.74	Seminar in British Literature
UMS	Joanne	Tiu	Fitchburg State University	Fall 2019	3	\$295.00	Wilson Reading System

### Appointments – Curriculum Writing 2019-2020

Location	First	Last	Position	Salary	Dates of Employment/Notes
OHES	Alexa	Komar	Curriculum Development – Grade 2 Writing (Not to Exceed \$1,156.00) – Revised	\$34.00 p/h	09/25/2019 – 06/30/2020
OHES	Cindy	Magalio	Curriculum Development – Grade 1 Technology (Not to Exceed \$1,088.00)	\$34.00 p/h	10/16/2019 – 06/30/2020
OHES	Cindy	Magalio	Curriculum Development – Grade 2 Technology (Not to Exceed \$1,088.00)	\$34.00 p/h	10/16/2019 – 06/30/2020
OHES	Kathy	Sinclair	Curriculum Development – Grade 1 & 2 Health (Not to Exceed \$1,088.00)	\$34.00 p/h	10/16/2019 – 06/30/2020
OHES	Kathy	Sinclair	Curriculum Development – Grade K-2 PE (Not to Exceed \$804.00)	\$34.00 p/h	10/16/2019 – 06/30/2020
VES	Tammy	Tanzola	Curriculum Development – Grade 3 & 4 PE (Not to Exceed \$362.66)	\$34.00 p/h	10/16/2019 – 06/30/2020
VES	Mike	Belfiore	Curriculum Development – Grade 3 & 4 PE (Not to Exceed \$362.66)	\$34.00 p/h	10/16/2019 – 06/30/2020
VES	Joe	Bassford	Curriculum Development – Grade 3 & 4 PE (Not to Exceed \$362.66)	\$34.00 p/h	10/16/2019 – 06/30/2020
VES	Tammy	Tanzola	Curriculum Development – Grade 3 Health (Not to Exceed \$362.66)	\$34.00 p/h	10/16/2019 – 06/30/2020
VES	Mike	Belfiore	Curriculum Development – Grade 3 Health (Not to Exceed \$362.66)	\$34.00 p/h	10/16/2019 – 06/30/2020
VES	Joe	Bassford	Curriculum Development – Grade 3 Health (Not to Exceed \$362.66)	\$34.00 p/h	10/16/2019 – 06/30/2020

VES	Tammy	Tanzola	Curriculum Development – Grade 4 Health (Not to Exceed \$362.66)	\$34.00 p/h	10/16/2019 – 06/30/2020
VES	Mike	Belfiore	Curriculum Development – Grade 4 Health (Not to Exceed \$362.66)	\$34.00 p/h	10/16/2019 – 06/30/2020
VES	Joe	Bassford	Curriculum Development – Grade 4 Health (Not to Exceed \$362.66)	\$34.00 p/h	10/16/2019 – 06/30/2020
VES	Jim	Dolan	Curriculum Development – Grade 3 Technology (Not to Exceed \$1,088.00)	\$34.00 p/h	10/16/2019 – 06/30/2020
VES	Jim	Dolan	Curriculum Development – Grade 4 Technology (Not to Exceed \$1,088.00)	\$34.00 p/h	10/16/2019 – 06/30/2020

**Co-Curricular**

Location	First	Last	Position	Stipend	Dates of Employment/Notes
MHS	Amanda	Jacobsen	Library Monitor @ 50%	\$2,167.50	2019-2020 School Year
MHS	Temmy	Kim	Library Monitor @ 50%	\$2,167.50	2019-2020 School Year
MHS	Joseph	Riccardi	Football, Volunteer Coach	\$6,200	2019-20 Fall Season (Reimbursed by the Booster Club in two payments October 15 <sup>th</sup> and November 15 <sup>th</sup> )
MHS	Mason	Robinson	Football, Volunteer Coach	\$6,200	2019-20 Fall Season (Reimbursed by the Booster Club in two payments October 15 <sup>th</sup> and November 15 <sup>th</sup> )
UMS	Cory	Weingart	Athletic Coordinator	\$2,666	2019-20 Fall Season

**Other**

Location	First	Last	Assignment	Salary/Stipend	Dates of Employment/Notes
VES	Tammie	Fischer	Additional Hours for Extended Coverage	\$24.10 p/h	2019-20 School Year Not to exceed 3.75 hours per week

VES	Maureen	Ocleppo	Additional Hours for Extended Coverage	\$27.53 p/h	2019-20 School Year Not to exceed 3.75 hours per week
MHS	David	English	Teaching I Additional Period	\$3,005.60	10/21/2019 – 12/06/2019
MHS	Jessica	Pagodin	Teaching I Additional Period	\$2,840.36	10/21/2019 – 12/06/2019
MHS	Chris	Resch	Teaching I Additional Period	\$2,776.10	10/21/2019 – 12/06/2019
MHS	Paul	Spinelli	Teaching I Additional Period	\$3,427.88	10/21/2019 – 12/06/2019
MHS	Glen	Stuart	Teaching I Additional Period	\$2,442.56	10/21/2019 – 12/06/2019

Location	Name/Position	% Funded	Salary to be Funded by IDEA
OHES	Traci Morelli/Preschool Aide	93.3% 09/05/2019 – 06/19/2020	\$11,619.50
OHES	Maureen Colletti/Preschool Aide	93.3% 09/05/2019 – 06/19/2020	\$11,619.50

**\*\* Pending Criminal Background Clearance and Employment History Clearance**

**4.2 Resolution Authorizing Administrative Leave of Employee – Approve the following resolution:**

WHEREAS, the Acting Superintendent of Schools has recommended that an employee, whose name is on record in the Acting Superintendent's office, be placed on administrative leave with pay, pending an investigation;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Acting Superintendent's recommendation;

NOW THEREFORE BE IT RESOLVED that the employee is on administrative leave with pay, effective September 26, 2019; and

BE IT FURTHER RESOLVED that the Board authorizes the Acting Superintendent or her designee to take whatever steps are necessary to effectuate the purposes of the resolution.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary shall provide said employee with notice of the Board's action as set forth in this Resolution forthwith.

**4.3 Resolution Authorizing Administrative Leave of Employee – Approve the following resolution:**

WHEREAS, the Acting Superintendent of Schools has recommended that an employee, whose name is on record in the Acting Superintendent's office, be placed on administrative leave with pay, pending an investigation;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Acting Superintendent's recommendation;

NOW THEREFORE BE IT RESOLVED that the employee is on administrative leave with pay, effective October 10, 2019; and

BE IT FURTHER RESOLVED that the Board authorizes the Acting Superintendent or her designee to take whatever steps are necessary to effectuate the purposes of the resolution.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary shall provide said employee with notice of the Board's action as set forth in this Resolution forthwith.

**4.4 Resolution Approving Technology Supervisor Job Description**

APPROVAL OF JOB DESCRIPTION

BE IT RESOLVED, that the Montgomery Township Board of Education approves the job description for the Technology Supervisor.

**4.5 Resolution Approving Director of Safety and Security**

APPROVAL OF JOB DESCRIPTION

BE IT RESOLVED, that the Montgomery Township Board of Education approves the job description for the Director of Safety and Security.

**4.6 Resolution Approving Superintendent Job Description**

APPROVAL OF JOB DESCRIPTION

BE IT RESOLVED, that the Montgomery Township Board of Education approves the job description for the Superintendent.